

# ANNUAL REPORT 2015



Municipal Council of Quatre-Bornes



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## **1.0 .Chief Executive's Statement**



Pursuant to section 142 of the Local Government Act 2011, I have the honour to submit the Annual Report 2015 which highlights the major achievements of the Council for the year. I am also submitting a copy of the Director of Audit Report for the period 1st January 2014 to 31st December 2014 and the unaudited accounts for financial year 2015.

I would like to put on record that the Municipal Council has been able to fulfil its duties as laid down under the Local Government Act and other legislations and this despite the limited means both financial and human.

I seize this opportunity to thank His Worship the Mayor, Mr Atmaram Sonoo, the Deputy Mayor Mrs Arline Koenig, Councillors, my staff and employees for their unflinching support for ensuring the smooth running of the council.

**Vineshsing SEEPARSAD**  
**CHIEF EXECUTIVE**



## 2.0 Mayor's Statement



I am pleased to present the Annual Report 2015 which highlights the major achievements of the Council for the year. We have indeed been able to meet quite some of our objectives and hopefully during the year 2016 we will be able to implement some of our major projects for the benefit of all citizens.

Following the Municipal election held on 14<sup>th</sup> June 2015 a new team of twenty Councillors is managing the town of Quatre Bornes. The Council as a service provider has ensured that services and facilities provided by Council are accessible and equitable distributed whilst all decision taken are fully transparent with the aim of improving the quality of life of its citizens and other commuters visiting the town.

To meet the challenges facing Local Government we need to put more effort in service delivery and with limited resources, this is a real challenge.

I seize this opportunity to thank, Mrs Arline Koenig the Deputy Mayor and all my colleagues Councillors for their unflinching support and dedication. Special thanks also go to the Chief Executive, all Heads of Department, staff and employees of the Council for their invaluable support and collaboration.

**MR ATAMARAM SONOO (Also known as Sanjay)**  
**MAYOR**

### **3.0 INTRODUCTION**

The town of Quatre-Bornes was created by an Ordinance which was passed in 1895 but coming into force in 1896. From the time of its creation till 1950, it was governed by a fully nominated Board of Commissioners, consisting of a Chairman and 5 members.

The Town Council Ordinance 1950 democratised the institution of Board by incorporating a provision by which members were to be elected. However it remained a system of nomination with 3 nominated members and 7 elected members.

The Local Government Ordinance of 1962 required that each of the towns including Quatre Bornes would have 12 elected and 4 nominated members.

In 1968, when Mauritius became independent, the Town Council became a Municipality and since then all Councillors have to be elected.

With the amendments brought to the Local Government Act 2011, the Municipal Council of Quatre-Bornes is now made up of 20 Councillors (5 wards each electing 4 members).

The town of Quatre-Bornes extends over an area of about 2,122 Ha and it is served by an urban road network of approximately 300 Kilometres which is being extended each year.

Situated in the central part of Mauritius, Quatre-Bornes is easily accessible from the western part southern and Northern part of the island and recently from the eastern part with the construction of the extension of the Verdun - Trianon link Road.

The town mainly consisted of residential development which is now slowly changing into a commercial area with the increasing number of commercial development in Ebene and in the town centre.

Quatre-Bornes consists of the 'Old Quatre-Bornes' on the one hand which comprise regions like Belle-Rose, Telfair, Drapers, D'Epinay and on the other hand new Quatre-Bornes which started its development in the 1980s in the region of Sodnac. The region of Ebene with the Cybercity form also part of Quatre Bornes

Urban development itself started in the late 1960s when the Trianon Sugar Estate, sold its land properties, and attracted a new social class, nowadays known as the Morcellement St-Jean.



### 3.1 HISTORICAL DEVELOPMENT OF THE TOWN

The town of Quatre-Bornes, - ‘La Ville Des Fleurs’ has its history dating back to more than two centuries:

- ❖ In 1740, during French colonization, the cartography of Pierre Guyomar indicated the ‘quartiers des Plaines-Wilhems’, which depicted Quatre-Bornes as a forest region that was being colonized.
- ❖ In 1764, Joseph Francois Charpentier de Cossigny settled in a region that he named Palma, and in the same period the Governor Antoine Desforges Boucher settled in a region, which he named Bassin.
- ❖ Around 1768-70, the novelist Bernardin de St. Pierre, was inspired to write ‘Paul et Virginie’, in which mention is made of the Trois Mammelles Mountain, the ‘watercress’ plants near a river (namely the river Rempart).
- ❖ In 1850: construction of the St-Jean Church.
- ❖ With the introduction of the railway line in 1864, the region of Plaines-Wilhems developed rapidly with the migration of people living in coastal regions to the Plaines Wilhems.
- ❖ In 1870s the cartographer Descubes mentioned the name of Quatre-Bornes for the first time on a map.
- ❖ In 1890, Quatre-Bornes was declared village by proclamation No.49, with effect as from 1877.
- ❖ In 1895, the Ordinance Act 32 stated that the Board of Commissioners would consist of 6 members. Honourable Sir William Newton K.C. became the first president in 1896. Quatre-Bornes was proclaimed Town under a proclamation of the Governor p.i Charles Anthony King Harman, C.M.G.
- ❖ In 1904 was founded the Convent of Quatre-Bornes, which was to become the Loreto convent of Quatre-Bornes, secondary institution for girls.
- ❖ In 1941, the Quatre-Bornes Market was built.
- ❖ In 1954 the Council took the decision to build the ‘Cite Beau-Sejour and ‘Cite Pere Laval’
- ❖ The 1960s , saw the development of the Morcellement St Jean

- ❖ In 1967, the region of Bassin and Palma were annexed to form part of the town itself by Proclamation No.2, Government Notices, 1967.
- ❖ In the mid-1980s Quatre-Bornes developed at a rapid pace, with the implantation of the George Town Commercial Complex, the Orchard complex, Candos Commercial Complex, which provided shopping facilities, supermarket, cinema, drug stores etc.
- ❖ 1980s - 1990s saw the development of Sodnac region. Sodnac situated on the opposite of Candos Hill was so named in the opposite way of Candos.
- ❖ 9th May 1984: Mr F. Canabady, the then Mayor inaugurated the crossroad at Palma constructed on a plot of land donated to the Municipality by the Jugnauth family.
- ❖ In 1987, the region of La source was annexed to the town of Quatre-Bornes..
- ❖ Other commercial complexes were constructed in the 1990's such as Discovery House, Newry Complex, Orbis Court, France Centre, Bushwell Centre, Flora Park, Middle town Shopping Centre.
- ❖ There are several major developments in the region of Trianon, Ebene Cybercity, St. Jean and Tulipes Avenue in Sodnac.

### **3.2 HOW QUATRE-BORNES WAS ATTRIBUTED ITS NAME**

There are four hypothesis to explain the name of Quatre-Bornes :

1. According to a map prepared by Descubes in 1880, Quatre-Bornes has been attributed its name, upon the four boundary stones (Bornes) which delimited the land properties of Palma, Bassin, Trianon and Beau-Sejour. And this hypothesis is the one which is mostly sustained.
2. Another hypothesis was instituted by a Mauritian Historian, who said that four boundary stones (Bornes) delimited the three districts, namely Plaines Wilhems, Moka and Riviere Noire.
3. In November 1761, two land owners namely Mr. Mabile and Mr. Desveaux were having land problems and this case was ultimately known as 'Le cas des Quatre-Bornes'.



As W. Edward Hart explained in 1921, four boundary stones used to delimit the intersection between the roads crossing Vacoas and Bassin/Palma and La Louise and of the Balisage separating the land property of La Louise and Beau Sejour.

4. Quatre Bornes has been named so, in relation to a 'commune' in France.

### 3.3 THE COAT OF ARMS- URBS FLORIDA



In 1955 Mr. R. Hein wrote the motto 'URBS Florida' which means **Quatre-Bornes 'LA VILLE DES FLEURS'**. In the same year Mr. Max Boulle drew the arms of the town at the request of the Board. The arms consisted of the four 'Bornes' and of three flowers.

In 1964, the Municipal Council of Quatre-Bornes willing to pay tribute to Mr. De Candos who gave his name to a hill, a hospital, a road slope (montée Candos), a stadium, and a housing state, decided that the Lys Flower which decorated his arms be represented on the coat of arms of the Town of Quatre-Bornes

### 3.4 MISSION, VISION AND VALUE STATEMENT OUR MISSION

To ensure a timely and quality service delivery to all stakeholders and to improve the quality of life of the citizens of the town.

#### OUR VISION

To be a living model in partnership and networking with its stakeholders for the highest standards of excellence and an unrivalled quality of life.

#### OUR CORE VALUES

❖ **Professionalism:** To be committed to work ethics, confidentiality, impartiality and discipline

- ❖ **Service Excellence:** To be committed at every level to provide the highest service excellence
- ❖ **Teamwork:** To foster team spirit between all employees, departments and the Council.
- ❖ **Integrity:** To be guided by a positive set of attitudes which foster honest and ethical behaviour and work practice.
- ❖ **Timeliness:** To be committed to delivering services within the least possible delay

## **OUR COMMITMENT**

To continuously maintain a high standard of service and to be proactive in providing facilities and improve the quality of public services offered and ensure that such services respond to the needs and wishes of the citizens.

## **4.0 About the Municipal Council of Quatre Bornes**

**Location:** Saint Jean Road Quatre Bornes

**Web Site:** <http://www.qb.mu>

**Email:** mcqb@intnet.mu

**Fax:** 454-6209

**Tel:** 4548054

**Customer Care Centre/ Hotline:** 454 9662 - 9.00 hrs to 16.00 hrs

**: 5 448 1929- 24 hrs service (Hotline)**

## **4.1 SALIENT FEATURES OF THE TOWN**

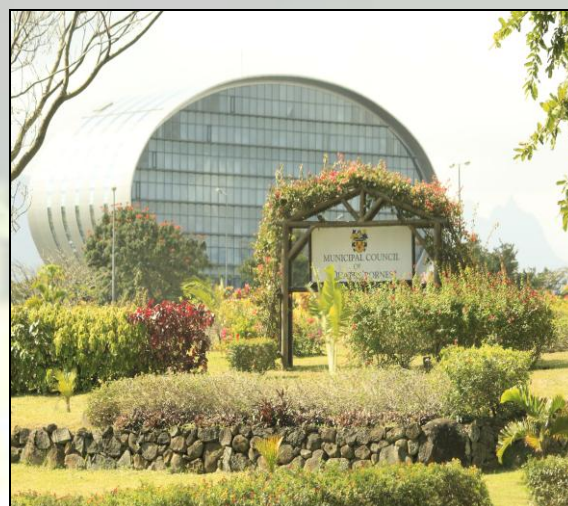


**Ebène Triangle - Cybercity**





Fig. 2: Trianon Barracks, view from North



Trianon Barracks (most significant material remains of the Indentured Labour System in Mauritius)



## 4.2 TWINNING

The Town of Quatre Bornes is twinned with the

1. “Communes de St Benoît” of Reunion Island (since 03<sup>rd</sup> August 1988)
2. “Communes de Ambalavao” in Madagascar (since 17<sup>th</sup> 1994)
3. “City of Daqing” Heilongjiang China (since 31<sup>st</sup> May 2008)

## 5. Roles and Functions of Committees

### 5.1 COUNCIL MEMBERSHIP

#### 5.1.1 COUNCIL MEMBERSHIP PERIOD JANUARY 2015 TO JUNE 2015

##### Mayor, Deputy Mayor and Councillors

The Municipal Council of Quatre Bornes was composed of 15 elected members from 5 wards. The Mayor and Deputy Mayor are elected by the Council to serve for a period of two years.

1.	Mr Guy Emmanuel TROYLUKHO	MAYOR
2.	Mrs Shakuntala BOOLELL	DEPUTY MAYOR
3.	Mr Premanand Parsad BEEDASY	Councillor
4.	Mr Danen Darajen BEEMADOO	Councillor
5.	Mr Shankar Tarachand GAYA	Councillor
6.	Mr Raj GAYA	Councillor
7.	Mr Reza GUNNY	Councillor
8.	Mr Maheswarsingh KHEMLOLIVA	Councillor
9.	Mrs Marie Claire Vianney MALHERBE-FINNISS	Councillor
10.	Mrs Rooma MEETOO	Councillor
11.	Mrs Marie Anne Jennyfer POUNUSAMI	Councillor
12.	Mrs Rambha RAMKALAWON	Councillor
13.	Mrs Dhanwantee RAMKOOMAR	Councillor
14.	Mrs Sookwantee RUCNAJEE	Councillor
15.	Mrs Poonum THYLAM- resigned on 18 <sup>th</sup> February 2015	Councillor



## 5.1.2 TAKING OF OATH CEREMONY JUNE 2015 AND ELECTION OF A MAYOR AND DEPUTY MAYOR

Oath taking ceremony: Town Hall Reception Hall 26 June 2015 at 16.00 hrs



The Mayor Mr Guy Emmanuel TROYLUCKHO

January 2015 to 25 June 2015



The Mayor Mr Atmaram SONOO

26 June to December 2015



Councillors in Mayor's office before the Oath Taking ceremony





The assistance at the oath Taking ceremony and election





The assistance in the Town Hall Reception Hall on 26 June 2016- on the Oath taking ceremony and election of a Mayor and Deputy Mayor





Oath Taking By Mrs Arline Koenig



Oath Taking By Mr Atmaram Sonoo



Meeting chaired by the Senior Councillor Mrs Purmila Benydin





Speech by the newly elected Mayor



The Newly Elected Mayor and the Supervising Officer







The newly elected Mayor and Deputy Mayor with Honourable members of the National Assembly

### 5.1.2 COUNCIL MEMBERSHIP PERIOD JULY TO DECEMBER 2015

#### Mayor, Deputy Mayor and Councillors

The Municipal Council of Quatre Bornes was composed of 20 elected members from 5 wards. The Mayor and Deputy Mayor are elected by the Council to serve for a period of two years.

1.	Mr <b>SONOO</b> Atmaram,	<b>MAYOR</b>
2.	Mrs <b>KOENIG</b> Arline	<b>DEPUTY MAYOR</b>
3.	Mrs <b>AYACANOU</b> Morganangi	<b>COUNCILLOR</b>
4.	Mrs BENYDIN Purmila	<b>COUNCILLOR</b>
5.	Mr BUKHORY Ashvin	<b>COUNCILLOR</b>
6.	Mr <b>CANNOOSAMY PILLAY</b> Roobakrishnen	<b>COUNCILLOR</b>
7.	Mr CHIKHURI Bhogunsingh	<b>COUNCILLOR</b>
8.	Mrs GEERJANAN Premila	<b>COUNCILLOR</b>
9.	Mr <b>GOOMANY</b> Ziyad Mohammed	<b>COUNCILLOR</b>
10.	Mr <b>GUNNY</b> Abdus Samad	<b>COUNCILLOR</b>
11.	Mr ISRAM Rajendra	<b>COUNCILLOR</b>
12.	Mrs JEPAUL-RADDHOA Soolekha	<b>COUNCILLOR</b>
13.	Mr <b>MOOTOOSAMY</b> Nagen	<b>COUNCILLOR</b>
14.	Mr OCHIT Kevin	<b>COUNCILLOR</b>
15.	Mr <b>RAMANJOOLOO</b> Ballakisnah	<b>COUNCILLOR</b>
16.	Mr RAMLUCKHUN Dooshiant	<b>COUNCILLOR</b>
17.	Mrs SEVATHIANE-DANSANT Marie Claire Myrella	<b>COUNCILLOR</b>
18.	Mr SOOKUN Siam	<b>COUNCILLOR</b>
19.	Mrs SOUNDUR Usha Koontee Devi	<b>COUNCILLOR</b>
20.	Mr Guy Emmanuel TROYLUKHO	<b>COUNCILLOR</b>



## 5.1.3 MUNICIPAL COUNCILLORS OF QUATRE - BORNES

### COUNCILLORS WARD ONE



Mr Bhogunsingh  
CHIKHURI



Mr Abdus Samad  
GUNNY



Mr Nagen  
MOOTOOSAMY



Mrs Marie Claire Myrella  
SEVATHIANE-DANSANT

### COUNCILLORS WARD TWO



Mrs Premilla  
GEERJANAN



Mr Ziyad Mohammed  
GOOMANY



Mr Ballakisnah  
RAMANJOOLOO



Mr Dooshiant  
RAMLUCKHUN

### COUNCILLORS WARD THREE



Mrs Morganangi  
AYACANOU



Mrs Purnilla  
BENYDIN



Mrs Arline  
KOENIG



Mrs Usha Koontee Devi  
SOUNDUR



## COUNCILLORS WARD FOUR



Mr Ashvin  
BUKHORY



Mr Roobakrishnen  
CANNOOSAMY PILLAY



Mrs Soolekha  
JEPaul-RADDHOA



Mr Atmaram, also known  
as Saniav SONOO

## COUNCILLORS WARD FIVE



Mr Rajendra  
ISRAM



Mr Kevin  
OCHIT



Mr Slam  
SOOKUN



Mr Guy Emmanuel  
TROYLUKHO

## 5.2 ADMINISTRATIVE TEAM

<b>ADMINISTRATION DEPARTMENT</b>	<p><b>Supervising Officer</b>  Mr N. DAYAL - January 2015  Mr V.SEEPARSAD- 02 February to 17 March 2015  29 March to 4<sup>th</sup> April 2015  Mr J.MULLOO- 18<sup>th</sup> March 2015 - 29<sup>th</sup> March 2015  - 04 April 2015 - 29 November 2015</p> <p><b>Chief Executive</b>  D.GOPAUL- 30 November -31 December 2015</p> <p><b>Ag Deputy Chief Executive</b>  Mrs S. DOMUN-FAGOONEE January to 14 December 2015  Ms L. MOHEEPUT 15 - 31 December 2015</p> <p><b>Assistant Chief Executive</b>  Mr Manfred ADAM January to Mid May 2015  Mr Rajcoomar SEENAUTH Mid May – December 2015</p>
<b>FINANCE DEPARTMENT</b>	<p><b>Financial Controller</b>  Mr Sanjay VEERASAMY</p> <p><b>Accountant</b>  Mrs ST MART</p>
<b>PUBLIC INFRASTRUCTURE DEPARTMENT</b>	<p><b>Head Public Infrastructure Department</b>  Mr Taj Ashwin REESAUL 01 January 2015 – 15<sup>th</sup> April 2015</p> <p><b>Supervising Head Public Infrastructure Department</b>  Somduth PERMALA 18<sup>th</sup> May 2015 – 30<sup>th</sup> November 2015  OODALLY 01 December – 31 December 2015</p> <p><b>Chief Inspector of Works</b>  Mr K.Appadu</p>
<b>PUBLIC HEALTH DEPARTMENT</b>	<p><b>Chief Health Inspector</b>  Mr Vidyasagar VEERASAMY</p> <p><b>Principal Health Inspector</b>  Mr Renganaden SEENEEVASSEN</p>
<b>LAND USE AND PLANNING DEPARTMENT</b>	<p><b>Head Land Use and Planning Department</b>  Mr JEETUN – 01 January – 15<sup>th</sup> February 2015  Mrs BUSGEETH – 16<sup>th</sup> February 2015 – 31 December 2015</p>
<b>WELFARE DEPARTMENT</b>	<p><b>Chief Welfare Officer</b>  Mr C. JHAMNA  January – June 2016  Mrs Janeeta SOOPAL  29 June – 31 December 2016</p> <p><b>Principal Welfare Officer</b>  Mrs G.Sewpal</p>

## **5.3 SETTING UP OF COMMITTEES**

### **5.3.1 Council Meeting**

**Chairperson:** His Worship the Mayor

**Vice Chairperson:** The Deputy Mayor

The Municipal Council is made up of 20 elected councillors from five different wards of the Town. The Council is the policy making body of the Municipality. As required under Section 45 of the Local Government Act 2011 as subsequently amended the Council meets as often as the business may require and at least once every month in the Council Chamber for the formulation of policies and examination of all matters pertaining to the administration of the Town.

### **5.3.2 Executive Committee**

As per Section 48 of the Local Government Act 2011, the Executive Committee is responsible for the determination of applications for Outline Planning Permissions and Building and Land Use Permits and for the approval of the procurement of goods and services exceeding Rs100,000.

#### **5.3.2.1 Period January 2015 to June 2015**

**Chairperson:** His Worship the Mayor – Mr Guy Emmanuel TROYLUKHO

**Vice Chairperson:** The Deputy Mayor – Mrs Shakuntala BOOLELL

Member: Mr Premanand Parsad BEEDASY

Member : Mr Maheswarsing KHEMLOLIVA

Member: Mrs Dhanwantee RAMKOOMAR

Member: Mrs Sookwantee RUCNAJEE

Member: Mrs Poonum THYLAM

Following the resignation of Mrs Poonum THYLAM as Municipal Councillor on 18<sup>th</sup> February 2015, Mrs Rooma MEETOO replaced her as member of the Executive Committee.



### **5.3.2.2 Period July to December 2015**

**Chairperson:** His Worship the Mayor Mr Atmaram SONOO

**Vice Chairperson:** The Deputy Mayor Mrs Arline KOENIG

Councillor Mr Roobakrishnen CANNOOSAMY PILLAY

Councillor Mr Rajendra ISRAM

Councillor Mr Kevin OCHIT

Councillor Mrs Soolekha JEPAUL-RADDHOA

Councillor Mr Guy Emmanuel TROYLUKHO

### **5.3.3 Procurement Committee**

According to section 160 of the Local Government Act 2011 the procurement of goods and services shall be effected in accordance with the provisions of the Public Procurement Act.

Any procurement of goods and services by a local authority shall be determined by a Procurement Committee composed of:

- (a) The Chief Executive or his Deputy;
- (b) The Financial Controller or his Deputy; and
- (c) One senior officer in charge of a department other than that of the Administration or the Finance, and shall require the approval of the Executive Committee of the Council, where the total value of the procurement exceeds 100,000 rupees, or such amount as may be prescribed.

The Procurement of goods, services and works are carried out in strict compliance with the provisions of the Public Procurement Act 2006 and subsequent directives issued by the Procurement Policy Office.

Bid Evaluation Committees are set up to evaluate bids according to pre-determined evaluation criteria.

### **5.3.3 Public Infrastructure Committee**

#### **5.3.4.1 Members of the Public Infrastructure Committee January to June 2015**

His worship the Mayor- Mr Guy Emmanuel **TROYLUKHO**

The Deputy Mayor- Mrs Shakuntala **BOOLELL** – Vice Chairperson

Councillor Mrs Dayamantee Rooma **MEETOO** - Chairperson

Councillor Mr Premanand Parsad **BEEDASY**

Councillor Mr Danen Darajen **BEEMADOO**  
Councillor Mr Shankar Tarachand **GAYA**  
Councillor Mr Reza **GUNNY**  
Councillor Mrs Dhanwantree **RAMKOOMAR**

#### **5.3.4.2 Members of the Public Infrastructure Committee July to December 2015**

His Worship the Mayor Mr Atmaram **SONOO**  
The Deputy Mayor Mrs Arline **KOENIG**  
Councillor Mr Ashvin **BUKHORY**, Chairperson  
Councillor Mr Siam **SOOKUN**, Vice-Chairperson  
Councillor Mrs Purmila **BENYDIN**  
Councillor Mr Nagen **MOOTOOSAMY**  
Councillor Mr Ballakisnah **RAMANJOOLOO**  
Councillor Mr Dooshiant **RAMLUCKHUN**  
Councillor Mr Guy Emmanuel **TROYLUKHO**

### **5.3.5 PUBLIC HEALTH COMMITTEE**

#### **5.3.5.1 Members of the Public Health Committee January to June 2015**

Mr Guy Emmanuel **TROYLUKHO**, His Worship the Mayor  
Mrs Shakuntala **BOOLELL**, Deputy Mayor  
Councillor Mr Premanand Parsad **BEEDASY**, Chairman  
Councillor Mrs Dhanwantree **RAMKOOMAR**, Vice-Chairperson  
Councillor Mr Raj **GAYA**  
Councillor Mrs Marie Anne Jennyfer **POUNUSAMI**  
Councillor Mrs Sookwantree **RUCNAJEE**  
Councillor Mrs Poonum **THYLAM**

#### **5.3.5.2 Members of the Public Health Committee July to December 2015**

His Worship the Mayor Mr Atmaram **SONOO**  
The Deputy Mayor Mrs Arline **KOENIG**  
Councillor Mrs Purmila **BENYDIN**, Chairperson  
Councillor Mr Abdus Samad **GUNNY**, Vice-Chairperson  
Councillor Mrs Morganangi **AYACANOU**  
Councillor Mr Roobakrishnen **CANNOOSAMY PILLAY**  
Councillor Mr Ballakisnah **RAMANJOOLOO**  
Councillor Mr Dooshiant **RAMLUCKHUN**  
Councillor Mr Siam **SOOKUN**



### **5.3.6 WELFARE COMMITTEE**

#### **5.3.6.1 Members of the Welfare Committee for period January to June 2016**

Mr Guy Emmanuel **TROYLUKHO**, His Worship the Mayor

Mrs Shakuntala **BOOLELL**, Deputy Mayor

Councillor Mrs Sookwantee **RUCNAJEE**, Chairperson

Councillor Mr Maheswarsingh **KHEMLOLIVA**, Vice-Chairperson

Councillor Mrs Marie Claire Vianney **MALHERBE – FINNISS**

Councillor Mr Shankar Tarachand **GAYA**

Councillor Mrs Rambha **RAMKALAWON**

Councillor Mrs Poonum **THYLAM** (Period January 2015 to February 2015)

Councillor Mrs Dayamantee Rooma **MEETOO** replaced Mrs Poonum **THYLAM** after she resigned as Councillor.

#### **5.3.6.2 Members of the Welfare Committee for period July to December 2016**

His Worship the Mayor Mr Atmaram **SONOO**

The Deputy Mayor Mrs Arline **KOENIG**

Councillor Mr Guy Emmanuel **TROYLUKHO**, Chairperson

Councillor Mrs Premila **GEERJANAN**, Vice-Chairperson

Councillor Mrs Morganangi **AYACANOU**

Councillor Mr Bhogunsingh **CHIKHURI**

Councillor Mr Ziyad Mohammed **GOOMANY**

Councillor Mrs Marie Claire Myrella **SEVATHIANE-DANSANT**

Councillor Mrs Usha Koontee Devi **SOONDUR**

### **5.3.7 PERMITS AND BUSINESS MONITORING COMMITTEE**

According to Section 115 of the Local Government Act 2011 a Permits and Business Monitoring Committee shall consist of the following members.

The Chief Executive or his representative as Chairperson

The Heads of the following department as member

- a. Finance Department;
- b. Land use and Planning Department;
- c. Public Infrastructure Department; and
- d. Public Health Department of the local authority or their representatives.

## 6.0 REMUNERATION OF COUNCILLORS

As per the provisions of the Local Government (Remuneration of Councillors) Regulations 2013 effective as from 25<sup>th</sup> January 2013, monthly remuneration/allowances paid to the Mayor, the Deputy Mayor and Councillors are as follows:

n	Councillors as per functions occupied	Monthly remuneration paid to Councillors as per Local Government (Remuneration of Councillors) Regulations 2013 Reviewed after PRB report 2013	Monthly telephone allowance issued as prepaid cards	Monthly transport Allowance
1	Mayor	Rs35,400	Rs2,000	Rs13,000 as petrol allowance
2	Deputy Mayor	Rs17,850	Rs1,500	Rs10.30/km mileage allowance covering from residence to Town Hall (to attend Council and other meetings)
3	Councillors who are members of the Executive Committee	Rs10,980	Rs1,000	
4	Councillors	Rs9,000	Rs500	

## 7.0 Corporate Governance

Corporate governance is about doing the right things in the right way, whilst ensuring that decisions are taken in a robust and fair manner and in line with existing laws and regulations whilst promoting high standard of transparency. The Council has applied the rule of corporate governance in all its undertakings.

### 7.1 ETHICS AND INTEGRITY

All employees are aware and are regularly reminded that they should abide to the code of conduct of public officials. There is a strong and viable organisational environment that reinforces and encourages the ethical and responsible conduct of employees which are supported by structures and processes put in place.

### 7.2 EFFICIENT INTERNAL AUDIT

The internal audit function provides a good degree of internal assurance in relation to processes and systems. It ensures the completeness, accuracy and reliability of financial and operational process.



An annual audit programme was worked out at the start of the financial year to cover a wide array of activities of the Council strictly adhering to the relevant guidelines, best practices, regulations and procedures with special focus on inherent risk areas.

### **7.3 REPORTING AND DISCLOSURE**

There is regular and informative reporting, both internally and externally, which is a pre-requisite for operational effectiveness. All issues regarding the organization are brought to the attention of the Council in a timely manner and all relevant information is presented in a clear and concise manner.

Financial and non-financial performance and other accountability information are also reported to the Council on a regular basis.

Meetings of the Council are held in public, there is thus a high level of transparency to the public, and compliance with laws and regulations governing the Municipal Council.

### **7.4 EFFICIENT INTERNAL CONTROL**

There is an effective internal control system acting on operations which is reflected by an elaborate reporting to enhance transparency and accountability.

### **7.5 BUDGETING, FINANCIAL MANAGEMENT PERFORMANCE MEASUREMENT**

The Council has according to the Local Government Act 2011 established an annual Program Based Budgeting process, indicating clearly how the resources allocated will be used thus linking to measurable objectives encouraging a clearer vision, enabling proper forward planning to take place and facilitating the best longer-term use of resources.

To ensure efficient and effective use of resources, relevant financial and non-financial performance measures have been established to measure the Key Performance Indicators (KPIs) which provide a useful management and accountability tool, to ensure and demonstrate the efficient and effective use of resources.

### **7.6 EXTERNAL AUDIT**

The accounts of the Council are audited each year by the National Audit Office. Much care is given by Management to follow the recommendations made in the Management Letter, with a view to enhance efficiency and effectiveness.

## **8.0 THREATS AND CHALLENGES**

### **8.1 THREATS**

The Municipal Council plans for and provides amongst others several services and facilities to inhabitants of the town. With the available human and financial resources, the Council has tried to the best of its capability to give people better quality and improved services to its inhabitants.

The Council has a team of dedicated experienced and multi-skilled personnel who strive to better the quality of service provided to the public within the available means. There is good internal communication within the organization.

### **8.2 THREATS AND CHALLENGES**

The Municipal Council is in the front line of service delivery and provides services to promote the social, economic, environmental and cultural well-being as well as improve the overall quality of life of people of the local community amongst others. Nowadays the expectations of citizens are very high and with limited resources meeting all the exigencies are a real challenge.

Other challenges:

#### **Arrears of Revenue**

Recovery of arrears is cumbersome and time consuming due to:

- (a) Lack of timely information on change of ownership
- (b) Debts are time barred hence resulting from loss of revenue
- (c) Lengthy and costly procedures through private attorneys
- (d) Clearances and certificates are no longer required for transfer of properties.

#### **Capital Expenditure**

##### ***Drains***

The provision of drains in the township is a major concern for both the Council and the Government. A drainage system project is being implemented through funding from the Local Infrastructure Fund and National Development Unit.

##### ***Services***

It is a challenge for the Council to maximize satisfaction of citizen by providing an efficient service and attending to complaints within 48 hrs. Hence an information and Service Centre has been set up for that purpose.

A citizen charter has been set up for that purpose. The Municipal website has been enhanced to facilitate communication with the citizens.



### **8.2.1 FINANCIAL CONSTRAINT**

The total grant in aid formula does not reflect the real needs of the Council and have to be reviewed Council will have to be reviewed to allow for a more realistic funding of municipal services and include amongst others:-

- the level and volume of services being provided to the inhabitants;
- proper maintenance of assets put at the disposal of the Council by the NDU or other funding agencies
- the surface of the administrative area
- the commercial base of the area
- good governance rating of the Local Authority
- the real staffing requirements of the Council.
- Adequate human resource planning and budgeting
- Emphasis need to be made more and more on training to enable the human resource of the Council not only to keep abreast with changes but also to increase their knowledge and competence to meet the challenges facing local government.

### **8.2.2 STRENGTHS**

1. The Council is headed by a dedicated team consisting of the Mayor, Deputy Mayor and councillors who takes decision and makes policies for the welfare and betterment of the life of residents of the town.
2. Quatre Bornes is a fast moving and modern town growing mostly in height and there has been in recent years a major increase in commercial development with the setting up of the cyber city at Ebene.
3. Quatre Bornes Market is also well known for its fairs and mostly the haberdashery fairs of Thursdays and Sundays which attracts not only Mauritians but also tourists.
4. The town is strategically located.

### **8.2.3 WEAKNESSES**

Our weaknesses are mostly related to the lack of staff and finance. With the available financial resources it is difficult to meet the increasing demand for infrastructure and environment maintenance requirements. We have more than 600 new developments in the town every year and this puts additional pressure on our services.

1. Several vacant posts are not being filled thus this may have a negative impact on the services provided to inhabitants.

2. Staff mobility within Councils.
3. Traffic jams more specifically in the morning and afternoon in the town centre

#### **8.2.4 OPPORTUNITIES**

1. The town is expanding and is attracting more and more residents and investors.
2. The Ebene Cybercity is located within the township
3. New roads network and more specifically the Terre Rouge Verdun Link road extension has made Quatre Bornes more accessible to both the Northern and Eastern part of the island.
4. Use of framework agreements to minimise procuring cost of certain goods
5. Composting and segregation of waste to reduce load of wastes transported to landfill stations
6. The sewerage works in the town is reaching completion and has thus improve sanitation within the township

#### **8.2.5 THREATS**

1. Reduction in the grants provided to the Council by the Central Government.
2. Proliferation of illegal hawkers in the township
3. Traffic jams and absence of parking spaces facilities within the township.
4. Increase of prices which may affect our cost structure.

### **9.0 STRATEGIC NOTE**

#### **9.1 MAJOR ACHIEVEMENTS 2015**

1.	Vehicle 4z123	3,548,299.5
2.	Vehicle 4z124	3,548,299.5
3.	Vehicle 4z125	3,548,299.50
4.	Vehicle 4z126	3,548,299.50
5.	Construction of drains	2, 759,580.25
6.	Purchase of a mobile elevator	977,500.00
7.	Upgrading works reception hall town hall	726,201.50
8.	Purchase of land at terrain balance Mgr Leen Avenue Q Bornes	3,564,675.00
9.	Renovation work at town hall reception hall	100,768.00
10.	Construction of add floor for office block on existing ground floor	12,000,000.00
11.	Construction of pork and venison section q bornes market	342,682.80
12.	Renovation of newton house building	2,677,574.29
13.	Renovation works and lift at belle rose complex	2,564,883.80
14.	Waterproofing works at the foodcourt Sir William Newton Avenue	219,767.95
15.	Extension and sound proofing at le Pavillon	4,627,273.32
16.	Purchase of 3 photocopying machines for planning welfare library	190,900.00
17.	Purchase of a digital franking machine	207,000.00



18.	Embellishment of 22 municipal green spaces -	126,675.00
19.	Convert part SSR gallery to archive section	86,249.80
20.	Artificial Turf Les Jonquilles Children Playground	257,138.00
21.	Renovation of sports complexes	412,394.77
22.	Upgrading of Green Spaces	1,500,000.00
23.	Resurfacing of Tarring At Palma Social Hall Candos Market T Hall Yard	3,447,175.56
24.	Construction of Children Playground At Ebene	2,019,085.00
25.	Purchase of decorative led lighting	1,216,010.00
26.	Purchase of 4 Heavy Duty Lawn Mowers Welfare Department	78,200.00
27.	Purchase of 4 Brush Cutters Welfare Dept	103,500.00
28.	Extension of street lighting network	2,501,250.00
29.	Replacement of sodium vapour lamps by led lanterns	7,999,180.00
<b>TOTAL</b>		<b>64,898,863.04</b>

## 9.2 MAJOR SERVICES PROVIDED

### OPERATIONAL AND SERVICE DELIVERY PLAN

There are five programmes under the Programme Based Budget as follows:

#### Programme 1: Policy and Management of the Council

PROGRAMME: 1 - Policy and Management of the Council

- Implementation of Council's decisions.
- Delivery of Programmes as laid down in the Programme - Based Budget.
- Collection of revenue including arrears

#### Programme 2: Provision and Maintenance of Community Based Amenities

- Construction and maintenance of non-classified roads.
- Construction and maintenance of drains.
- Installation and maintenance of Street lighting points.
- Road marking and replacing and maintaining traffic signs.
- Maintenance of Council's assets e.g buildings, sports infrastructure, etc.
- Implementation of key infrastructure

#### Programme 3: Development control within the Council's Area

- Issue of building and land use permits
- Dissemination to citizens of guidelines relating to issue of permits.
- Ex Post Control

#### **Programme 4: Sound and Healthy Conditions in the Council's Area**

- Refuse collection and their disposal.
- Cleaning of public places including bare lands.
- Rodent and pest control.
- Information/Education and Communication (IEC) campaigns to local community

#### **Programme 5: Promotion of Sports, Welfare, Education and Cultural Development**

- Organisation of Cultural and Social activities
- Organisation of Sports activities and support to sports clubs.
- Support to other clubs and associations.
- Managing pre - primary schools.
- Provision of educational, IT and literary and other facilities
- Consolidation of centralised and decentralised library facilities

### **9.2.1 PROGRAMME: 1 - POLICY AND MANAGEMENT OF THE COUNCIL**

Priority objectives for this programme

- Ensure that Municipal services are provided to the satisfaction of citizens. .
- Ensure that resources allocated to Departments are used in a judiciously.
- Ensure that Council's policies are formulated and implemented within the framework of the Local Government Act and other laws.
- Exercise sound administrative and financial control.
- Close monitoring of expenditure.

#### **9.2.1.1 Administration Department**

The **Administration Department** is the nerve centre of the Municipal Council and has as prime responsibility to coordinate activities of the different departments of the Council as well as exercise administrative and financial control with a view to ensuring efficiency, effectiveness, productivity and sound financial management.

Being the secretariat of the Council, the Administration Department implements all decisions taken by the Council and ensures that all meetings are held within the prescribed delay as required by law. The Chief Executive is the head of the administration and is assisted by one Deputy Chief Executive and two Assistant Chief Executives in the carrying out of his duties.



The Administration Department comprises the following sections:

- The Human Resources Management Section
- Committee Section
- Internal Audit Section
- Information Technology Section
- Registry
- Library Section

#### **9.2.1.2 MANAGING OUR HUMAN RESOURCES**

The Human Resource Management Section plays a vital role as the Council relies on its human resources to ensure the most efficient and effective delivery of services to the inhabitants.

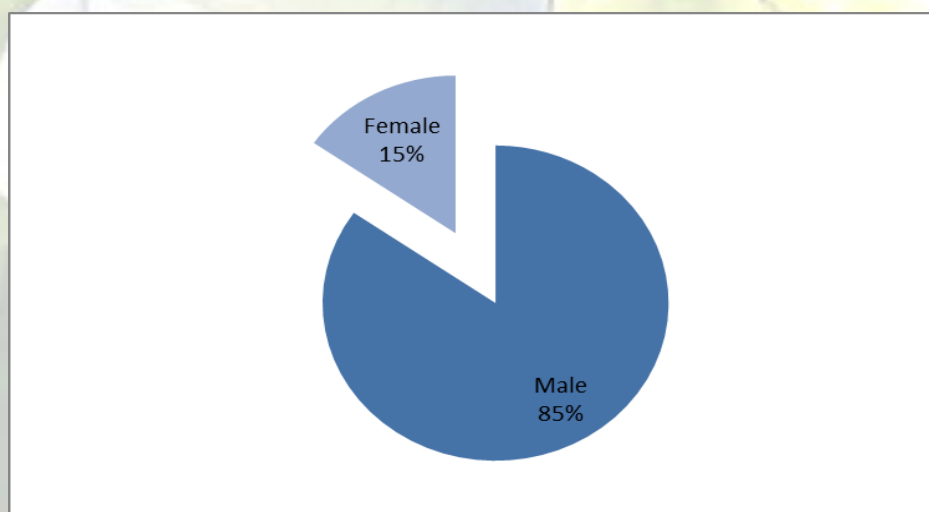
The Human Resource Section also deals amongst others with all industrial relation, staff discipline, appointments and retirement of Council's employees in accordance to the relevant laws as well as regulations in force.

It also caters for the training needs of employees as well as looks into the Health and Safety requirements of different grades of workers during their day-to-day activities as stipulated in the Occupation Safety and Health Act.

#### **Gender**

There were 626 male employees and 113 female employees in post on the establishment of the Council as at December 2015.

Male to female employees on the establishment of the Council



### 9.2.1.3 Library

The library provides services to the inhabitants of the town at the Simone de Beauvoir library (Town Hall), the SSB Médiathèque at Belle Rose, the Sodnac Branch Library, and six Reading points situated at Bassin, Berthaud, Résidence Kennedy, Résidence Père Laval and Palma.

The services provided to the inhabitants of the town are as follows:-

- Lending (Books and Periodicals)
- Children's Library,
- Reference and Mauritianana,
- Reading of Magazines and newspapers,
- Internet facilities (Internet access, scan, printing) - Internet is free at the Sodnac Branch Library (collaboration of ICTA)
- Photocopying facilities.

The statistics for year 2015 for the library section is listed hereunder:

1	No. of new books processed & shelved (als, cs, ref)	1,145
2	No. of new subscriptions (ALS, CS, AV)	574
3	No. of print-outs (cyber café) / scanning	513
4	No of users (ref, per, als, cs, cyber, ssb, sodnac, reading points)	18,605

### ACTIVITIES ORGANISED BY THE LIBRARY SECTION IN YEAR 2015

#### National Day Celebrations 2015





**Essay Competition for UVI students from secondary schools of the town – March 2015**



**Quiz Competition for Form V students on 25th March 2015**

## Journée internationale de la Francophonie



Concours des Chiffres et des Lettres for Lower VI students – April 2015

### Other activities organized by the Library sections:

1. Film shows in collaboration with the Mauritius Film Development Corporation (MFDC)

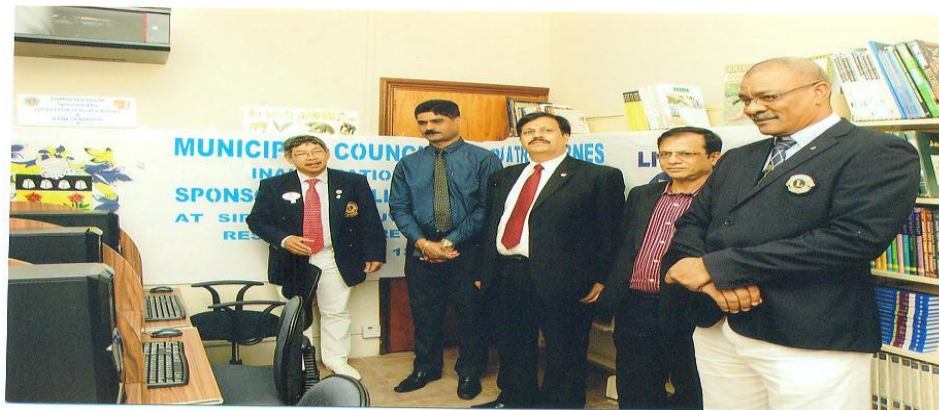
August 2015

Film shows were organised for children in the five Reading points at Palma, Bassin, Kennedy, Pere Laval, Berthaud, Branch library at Sodnac at the Médiathèque (Belle Rose) and in the Town Hall , Quatre Bornes



## 2. Donation ceremony at Résidence Pere Laval Reading Point – October 2015

Three Personal computers and tables were donated by Lions Club Quatre Bornes for the setting up of an internet corner in the Reading Room at Residence Pere Laval.



#### **9.2.1.4 COMMITTEE SECTION**

##### **NUMBER OF COMMITTEES HELD FROM JANUARY TO JUNE 2015**

<b>SN</b>	<b>Committee</b>	<b>Number</b>
1.	Council Meeting	11
2.	Executive Committee	20
3.	Permits & Business Monitoring Committee	47
4.	Public Health Committee	2
5.	Public Infrastructure Committee	2
6.	Welfare Committee	2
7.	Local Disaster Risk Reduction & Management Committee	2
8.	Management Meetings	10
9.	Other Meetings	12

##### **NUMBER OF COMMITTEES HELD FROM JULY TO DECEMBER 2015**

<b>SN</b>	<b>Committee</b>	<b>Number</b>
1.	Council Meeting	9
2.	Executive Committee	35
3.	Permits & Business Monitoring Committee	39
4.	Public Health Committee	5
5.	Public Infrastructure Committee	5
6.	Welfare Committee	6
7.	Local Disaster Risk Reduction & Management Committee	5
8.	Management Meetings	15
9.	Other Meetings	13
<b><u>PROCUREMENT AND BID OPENING COMMITTEE JANUARY TO DECEMBER 2015</u></b>		
10	Procurement Committee	76
11	Bid Opening Committee	27



### 9.2.1.5 FINANCE DEPARTMENT

The Finance Department is responsible amongst others for:

- the collection of all revenues accruing to the Council and for effecting all payments including salaries to its employees
- effecting all purchases of the Council
- preparing the yearly Estimates and yearly Financial Statements for submission to the Ministry and the Audit Department respectively
- the overall financial administration of the Municipal Council and providing financial advice, financial information and exercises financial control on all financial transactions

There are three sections in the Finance Department:

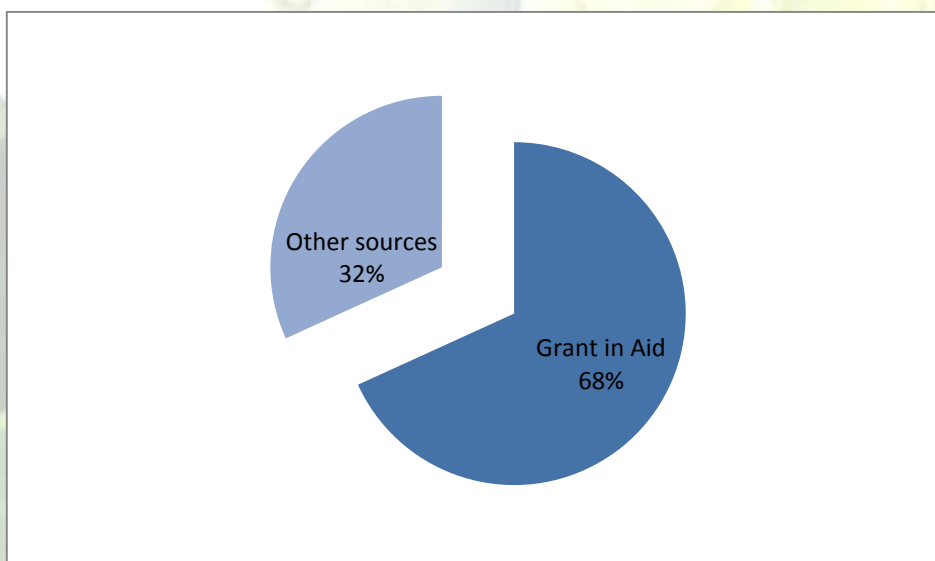
- Establishment - Payroll
- Income
- Expenditure

The activities of the Municipal Council are financed from:

- Grant In Aid
- Own source of revenue

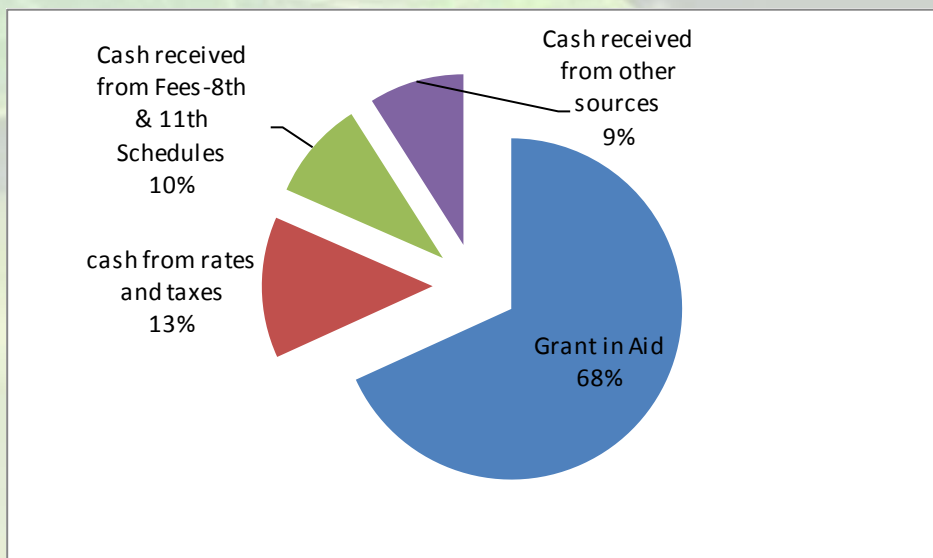
### 9.2.1.6 Grant in Aid

An amount of Rs 237,576,000 has been received as grant in aid from the Government for the year 2015 to meet part of the recurrent expenditure of the Council which represents 68.19 % of the total revenue.



### 9.2.1.7 Other Sources of Revenue

The main sources of revenue of the Council come from trade fees from economic operators, General Rate, rentals, fees from markets, fairs and BLP fees.



### 9.2.1.8 Classified Trades

Any person wishing to carry out a classified trade shall

- Register with the Registrar of Companies;
- Apply for a Building and Land Use Permit (where applicable) at the Planning and Land Use Department of Council; and
- Pay the relevant fees to the Council prior to start a commercial activity.

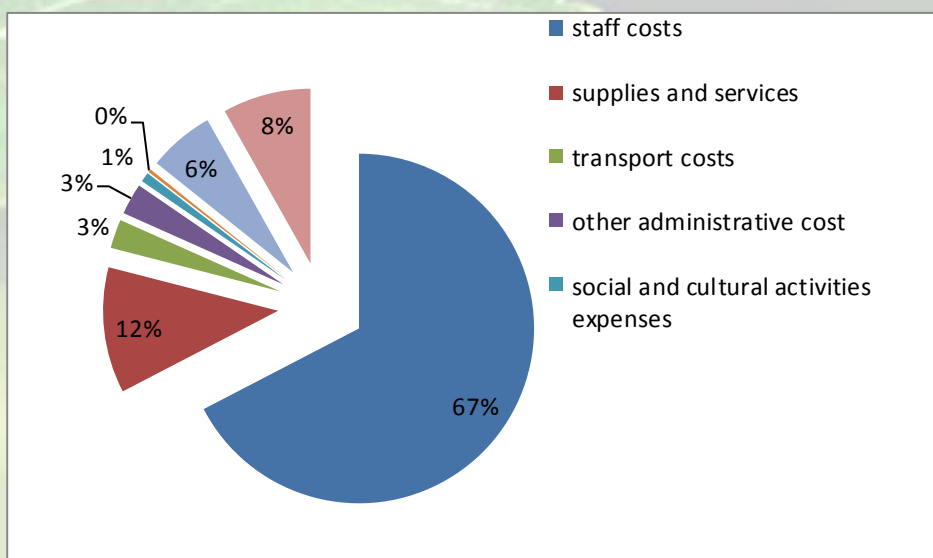
The payment of fees, dues and charges in respect of classified trades shall be due by the 1 January of that year and shall be payable

- (i) within 15 days of the start of a classified trade; and
- (ii) thereafter in respect of every subsequent financial year in two equal installments, the first one on or before 31 January and the second on or before 31 July next year ensuing.

A surcharge of 50% shall be leviable on any amount not paid within the period specified above.



### 9.2.1.9 EXPENDITURE FOR YEAR 2015 BY CATEGORY



### 9.2.2.0 INTERNAL AUDIT PLAN YEAR 2015

Department	Areas to be audited	Area achieved
<b>INCOME</b>	Daily cash taking	✓
	Local Rate	
	Admission Charge	✓
	Rent	✓
	Income from investment	
	Advertisement & Publicity	
	Renting of municipal assets (halls, gymnasium and other facilities)	
	Licences : Trade	
	Taxi, Lorries	✓
	Bus Toll	✓
	Market Fee	
<b>EXPENDITURE</b>	Building & Land Use	
	Permits	
	Occasional Licences (trade fairs)	
	Income from Internet, Photocopy, Subscription etc.	✓
	Current & Capital	✓
	Capital Expenditure	✓
	Payroll	✓
	Stores	✓
<b>HRMO</b>	Deposit & Advance	✓
	Procurement of goods, services and works	✓
	Reallocation of Expenditure	
	Leaves	✓
	Passages Benefit	✓
	Gratuity Pension Computation	✓

## **9.2.2 PROGRAMME 2 PROVISION AND MAINTENANCE OF COMMUNITY-BASED INFRASTRUCTURE AND AMENITIES**

Priority objectives for this programme:

- Ensure the useful life of community based infrastructure is enhanced.
- Reduce flooding areas and ensure proper evacuation of running water through the construction and maintenance of drains.
- Provision of well accessed non classified roads with traffic signs and proper road marking.

### **9.2.2.1 The Public Infrastructure Department**

The Public Infrastructure Department is responsible amongst others for the following services:

- Construction and Maintenance of Non-Classified Roads
- Construction and Maintenance of drains along Non-Classified Roads
- Fixing and Maintenance of Street Lighting and Traffic Signs
- Construction and maintenance of Green Spaces, Gardens and Playgrounds
- Fixing of Decorations for social, sports and religious activities
- Maintenance of Buildings, Markets, Cemeteries, Traffic Centres
- Design and Manage Building and Civil Engineering Projects undertaken by in-house labour or contracted services and to ensure adequate maintenance of existing assets.

The Head Public Infrastructure Department advises the Council on engineering matters and the implementation and application of the relevant legislations including the Roads Act, the Building Control Act and the Local Government Act; etc.

Many projects have been implemented during the year 2015 some have been carried out by inhouse labour force and others have been contracted out.

The Local Disaster Risk Reduction and Management Committee have also met and carried out simulation exercises to sensitise the public and also for preparedness of the Municipal Council in cases of natural disasters. A landslide simulation exercise was carried out in the region of Candos more specifically at Mahatma Gandhi Avenue Candos in September 2015.



## SOME OF THE MAJOR PROJECTS OF 2015



Installation of Lift at Belle Rose Municipal Reception Hall



Resurfacing of Town Hall Yard



Setting up of children playground at Ebene



Extension at le Pavillon Social Hall



Provision of Artificial turf at Residence Kennedy Children Playground





Renovation of Town Hall Reception Hall



Extension works to Town Hall



Extension works to Town Hall







A landslide simulation Exercise was carried out on 26<sup>th</sup> September 2015 at Mahatma Gandhi Avenue, Quatre Bornes.



Transport of casualty to hospital by the staff SAMU









Debriefing after the Simulation Exercise at Guy Rozemont Stadium

### **9.2.3 PROGRAMME 3 – DEVELOPMENT CONTROL WITHIN COUNCIL'S AREAS**

Priority objective for this programme

- Ensure a harmonious and orderly development within the Council's area.
- Process and issue of buildings and land use permits in a timely manner.

#### **9.2.3.1 Building Land Use and Planning Department**

The Building Land Use and Planning Department is responsible for all matters pertaining to the development of land within the town of Quatre Bornes in line with provisions of the Local Government Act 2011, Planning Policy Guidance, Outline Planning Scheme and different legislations including the Town & Country Planning Act, the Planning & Development Act 2004 and the Building Control Act.

#### **9.2.3.2 STREAMLINING DEVELOPMENT APPLICATIONS**

While the number of development applications is going up, processing time is reduced. All the applications were approved within 14 working days as required under the legislation in force. As such the department is responsible for the following:

1. Issue of Building & Land Use Permits for:
  - (i) Construction of walls along public roads

- (ii) Construction of buildings- residential commercial and Industrial
- (iii) Causing a material change in the use of a building or land
- (iv) Excision of a portion of land or subdivision of land among heirs

2. Attending to complaints with regards to development of land

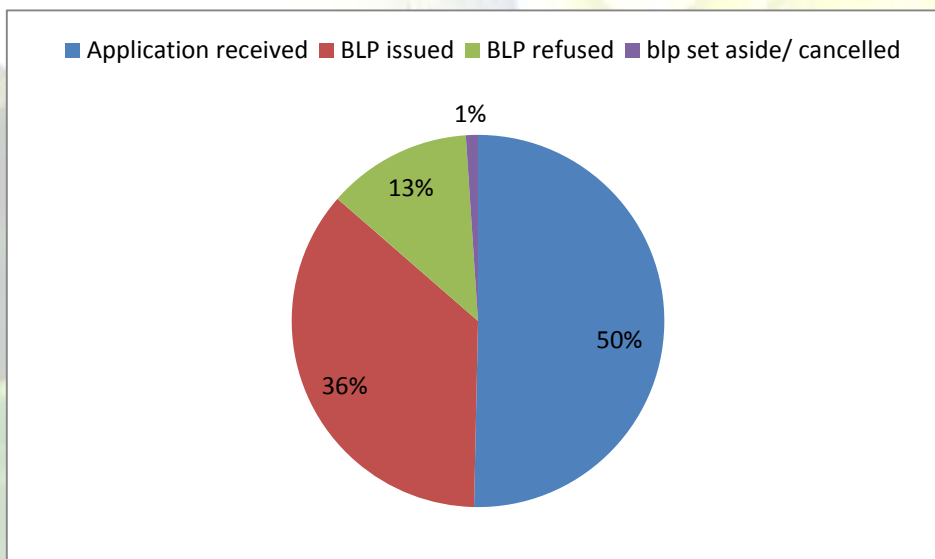
3. Prosecuting cases of unlawful development/construction

4. Making recommendations to the Morcellement Board for Morcellement Permits, to the Land Conversion Committee for Land Conversion Certificates and to the Ministry of Environment for E.I.A Licenses and Preliminary Environmental Reports.

### 9.2.3.3 Applications for Building and Land Use Permit (BLP)

Planning applications received at the Council in 2015 are as follows:

APPLICATIONS	Received	BLP issued	Refused	Set Aside/ cancelled
Residential Building	460	357	93	3
Excision and subdivision among heirs	135	103	27	5
Industrial/ Commercial/services and Sui Generis	213	119	81	9
Outline Planning Permission	10	7	3	0
<b>TOTAL</b>	<b>818</b>	<b>586</b>	<b>204</b>	<b>17</b>





## **9.2.4 PROGRAMME: 4 - SOUND AND HEALTHY CONDITIONS IN THE COUNCIL'S AREA**

Priority objective for this programme:

- The Collection, removal and disposal of household, industrial, commercial and agricultural waste and other refuse.
- Management of public Markets and Fairs.
- Control of hawkers.
- Creation of a salubrious environment in the Council's area through the provision of an efficient refuse collection, regular cleaning and maintenance of public places such as open spaces, parks, gardens, bus shelters, public buildings including lavatories.
- Regular maintenance of drains and roads.

### **9.2.4.1 Public Health Department**

The Public Health Department has the overall responsibility to maintain a clean environment within the administrative area of the Council. This is achieved inter alia through an effective and efficient refuse collection service, cleansing of public places, barelands, canals and rivers, maintenance of public conveniences and rodent control. The management of cemeteries and markets also forms part of the responsibilities of the Department.

### **9.2.4.2 Functions of the Department**

The Department has to ensure compliance with all Regulations made by the Council from time to time in accordance with the relevant provisions of the Local Government Act. The main functions of the department are as follows:

- Refuse Collection ;
- Cleaning of Drains and Canals and Public convenience;
- Cleaning of Barelands causing nuisances where owners are untraceable;
- Management of Market and Fair;
- Management of Cemetery and Crematoria;
- Control of Rodents;
- Processing of application for Classified Trades;
- Management of Traffic Centres and Bus Terminals.

#### **9.2.4.3 REFUSE COLLECTION AND TOWN CLEANSING**

- **Residential and Commercial Refuse**

The collection and disposal of residential and commercial refuse is a very essential service which is provided by the Municipal Council to the inhabitants of the town. The Council provides 100% in-house refuse collection service.

- **Clean-up Campaign – Bulky Waste collection**

The Municipal Council refuse collection lorries are put free of charge, upon request and approval by Council at the disposal of Non-Governmental Organisation's, associations and "force vives" who wish to carry out a clean-up campaign in the respective localities. Also for the bulky waste campaign of year 2016 (May & June), 188 trips of waste were collected.

Bulky waste collection is done on a twice yearly basis, that is, in the months of May / June and November / December.

- **Vehicle Fleet**

The Scavenging Service has a fleet of 12 Tipper Lorries and 12 compactor lorries. The Council has developed a plan for replacing most of the tipper lorries by compactors so that a greater volume of waste can be removed and reduce team size. However the use of tipper lorries cannot be eliminated as these lorries will be required for the collection of refuse along narrow roads and for the removal of green and bulky wastes.

- **Waste data**

The wastes collected are carted away to the Solid Waste Recycling Plant at La Chaumière and to La Chaumière Transfer Station. This consists of a volume of about 15,000 **tons** of waste generated per year.

- **Cleaning of Wastelands**

In order to keep a healthy and clean environment the Council has tried as far as is possible to ensure that owners clean their barelands. Follow up of notices served is carried out and contraventions are established against those who do not comply with the notices to clean their land of dense vegetation and keep them in a good order of maintenance. For barelands found within 100 m from residential premises, where owners are untraceable, upon complaints and wherever possible, the Council carries out cleaning of a strip of about 5 meters by municipal labour by means of cutlasses, brush cutters and in certain cases by JCB.



- **Market and Fairs**

There are four fairs within the administrative area of the Municipal Council of Quatre Bornes for the sale of vegetables, fruits and haberdashery products as follows: -

Fairs			Number		Days	Time
			Stalls	Spaces		
Quatre Bornes Haberdashery			253	302	Thursdays and Sundays	06 00 a.m. to 06 00 p.m.
Quatre Bornes Haberdashery			247	295	Tuesdays & Fridays	06 00 a.m. to 06 00 p.m.
Quatre Bornes Vegetables			254	285	Wednesdays & Saturdays	06 00 a.m. to 06 00 p.m.
Doyen Fair (Belle Rose)	Vegetables	-	353	265	Sundays	06.00 a.m. to noon
	Haberdashery	-	265			
Quatre Bornes Market			57	-	Mondays to Saturdays	06 00 a.m. to 06 00 p.m.
					Sundays	06.00 a.m. to noon
Vella Canoussamy Mini Market			32			

- **CONTROL OF RODENTS**

**Rodent Control**

Rodent Control is carried out in the Quatre Bornes market and fairs premises on a weekly basis. Rodent Control is also carried out in Municipal buildings, near Housing Estates and on barelands found near residential areas on a once weekly basis.

- **Classified Trades**

There are about 4370 economic operators within the township. Regular inspections are carried out by the Health inspectorate to ensure that all economic operators have paid their respective fees according to their trade activity.

- **Traffic Centres and Public Toilets**

**Traffic Centres**

There two Traffic Centres, namely, Jules Koenig Traffic Centre at Victoria Avenue and Louvet Traffic Centre at Berthaud Avenue, within the town which are used by bus operators. The Council ensures that sweeping and cleaning is carried out on a daily basis at the Traffic Centres to provide a clean environment.

**Public Toilets**

Public toilets are found at four different sites and are cleaned by contracted services. Regular visits are carried out by the Health inspectorate to ensure that they are clean at all times. Public toilets are found at the following:

1. Jules Koenig Traffic Centre
2. Guy Rozemont Public Toilet - Candos
3. Louvet Traffic Centre at Berthaud Avenue
4. Sir William Newton Avenue near Quatre Bornes market and Food Court

Opening hours of public toilets are from 06 00 to 19 00 hrs.

**9.2.4.4 Activities organised**

“Fête des fleurs” was organised in collaboration with the Mauritius Horticultural Society from 25<sup>th</sup> to 27<sup>th</sup> September 2015





"La fetes des fleurs"- Town Hall Yard - September 2015



## **9.2.5 PROGRAMME 5 - PROMOTION OF SPORTS, WELFARE, EDUCATION AND CULTURAL DEVELOPMENT**

### **WELFARE DEPARTMENT**

#### **Main objective of this programme**

- Provision of social and cultural activities.
- Provision of free pre – primary education.
- Promotion of sports and support to local sports teams.
- Enhance literacy by facilitating access to books, magazines, internet etc...
- Rehabilitation of playing grounds and green spaces.

The Welfare Department is responsible for all matters pertaining to the organisation of welfare, social, recreational, educational, sports and cultural activities decided by the Council for the benefit of the inhabitants of the Municipal Council.

The main objectives of the welfare Department:-

- Every person shall have the opportunity to practice recreational and sports activities regardless of his/her gender, age, disability/ability, socio economic and cultural backgrounds;
- Organisation of social activity to promote well-being of the population, thus preventing youngsters to be indulged in illicit activities or falling in other social ills;
- Promotion of Sports activity to promote health and fitness of the population;
- The collaboration of stake holders to be sought with a view to promoting social activities and healthy living;
- Organisation of campaigns to combat Gender Based Violence, Drugs and substance abuse, poverty alleviation etc;

#### **Some of the major activities organised by the Welfare Department in 2015**

- Cavadee Festival: 03 February 2015



- Maha Shivaratree Festival : 14-15 February 2015



- Musical Show in collaboration with Middlesex University: 28 February 2015
- Chinese Spring Festival : 07 March 2016
- Cultural Programme in connection with Ougadi Festival: 14 March 2015



- National Day Celebrations : 11 March 2015







- Talk on the International Women's Day: 18 March 2015
- Cultural programme in connection with Guddi Padwa: 22 March 2015





- Cultural Programme in connection with Varusha Pirrapu Celebrations: 18 April 2015
- Reception of Laureates: 23 April **2015**
- **Badminton** Tournament 25<sup>th</sup> and 26<sup>th</sup> April 2016



- Teledon for Victims of Earthquake- Nepal:16 May 2015
- World Environment day : 5,6 and 7 June 2015
- Music day 21 June 2015
- Oath taking ceremony and Election of a Mayor and a Deputy Mayor: 26 June 2015
- Opening of Les Jonquilles Children Playground: 14 August 2015
- Inauguration of Children Playground at Ebene: 21 August 2015
- “Tournée Rodriguaise”: 22 and 23<sup>rd</sup> August 2015
- Reception of Pilgrims of Pere Laval



- Relais Marathon De Quatre Bornes – 13 September 2015



- Ganesh Chaturthi at National Level at Pierre Fonds





- **Simulation Exercise: 26 September 2015**




- **Weight Lifting at Belle Rose Municipal Reception Hall: 29 September 2015**
- **AUA Football competition : 03 October 2015: 29 October 2015**
- **Domino Tournament: 01 November 2015**





- Divali Festival at National level – 07 November 2015




Ministry of Arts and Culture  
in collaboration with  
the Municipal Council of Quatre Bornes

# NATIONAL DIVALI SHOW 2015

NEW SINGING SENSATION FROM INDIA

## ARMAAN MALIK & GROUP

Winner of Best Debut Award  
for GIMA 2015 &  
Famous Local Artists



**Entrance Free**

**Live in Concert**

**Saturday 07 November 2015 at 18 00 hrs**

**Compound of the Municipal Council of Quatre Bornes**





- Seven aside football tournament: 08 November 2015
- Boxing Competition at Ebene: 15 November 2015
- Domino Tournament Sodnac: 17 November 2015
- Domino Tournament Residence Kennedy: 19 November 2015
- AUA football festival: 22 November 2015
- AUA Volleyball festival: 22 November and 6 December 2015
- Final Football Festival: 06 December 2015
- Distribution of Toys – 19 December 2015







- Carrom Tournament: 20 December 2015
- **Christmas Carol: 22 December 2015**



- Domino Tournament - final: 27 December 2015



The following Municipal centers are under the care and responsibility of the Welfare Department

<b>4 MUNICIPAL RECEPTION HALLS AT BELLE ROSE, TOWN HALL BUILDING, PAVILLON HALL AND MARIE MAROT ACTIVITY CENTRE</b>
<b>3 KINDERGARTENS AT BASSIN, BELLE ROSE AND RESIDENCE PERE LAVAL</b>
<b>10 SOCIAL HALLS</b>
<b>15 CHILDREN PLAYGROUNDS</b>
<b>5 SPORT COMPLEXES</b>
<b>1 STADIUM- GUY ROZEMONT STADIUM- LA LOUISE</b>
<b>9 FOOTBALL PLAYGROUNDS</b>
<b>5 VOLLEYBALL GROUNDS</b>
<b>7 PETANQUE PITCHES</b>
<b>1 GYMNASIUM</b>
<b>1 ART GALLERY</b>



Marie Marot Activity Centre



JAMES BURTY DAVID MUNICIPAL COMPLEX





Beach Volley at Pavillon



Swimming pool at Pavillon



Town Hall Reception Hall





St.Jean Wellness Centre



**10. BALANCE SHEET CONSOLIDATED**  
**as at 31 December 2015**

<b>2014</b> <b>Rs</b>		<b>Note</b>	<b>2015</b>	
			<b>Rs</b>	<b>Rs</b>
	<b>FIXED ASSETS</b>			
417,826,289	Capital outlay	2.01	468,880,965	
219,365,186	Other Long Term Outlay	2.02	232,625,195	
637,191,475				701,506,161
	<b>CURRENT ASSETS</b>			
3,415,899	Stocks	1.02	3,538,422	
74,334,342	Debtors	3.00	82,606,739	
147,609	Advances		115,494	
236,363,587	Investments		260,277,425	
43,765,949	Cash & Bank Balances		34,763,658	
358,027,386			381,301,738	
	<b>LESS CURRENT LIABILITIES</b>			
11,653,344	Creditors		22,729,395	
8,579,393	Income received in advance		6,335,198	
5,641,196	Sundry Creditors		5,961,312	
4,493,719	Deposits		5,364,276	
30,367,652			40,390,181	
327,659,734	<b>NET CURRENT ASSETS</b>			340,911,557
<b>964,851,209</b>	<b>TOTAL ASSETS</b>			<b>1,042,417,718</b>
	<b>FINANCED BY</b>			
864,640,443	General Fund			927,874,937.00
	<b>PROVISIONS</b>			
4,966,195	Passage Fund			5,240,329
	<b>OTHER BALANCES</b>			
95,244,571	Other Balances			109,302,452
<b>964,851,209</b>				<b>1,042,417,718</b>

MR SONOO ATMARAM  
MAYOR

MR V. SEEPARSAD  
CHIEF EXECUTIVE



## 11. INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31 DECEMBER 2015

2014 Rs	Note	2015 Rs	Rs
<b>INCOME</b>			
231,192,555	Government Grant-In-Aid	237,576,000	
39,487,145	General Rates	43,458,833	
15,000,117	Investment Income 1.05	12,865,851	
27,025,228	Rentals	26,235,319	
28,822,849	Trade Fees 1.04	31,376,877	
-	Taxes	-	
4,337,902	Building and Land Use Permits	4,437,341	
6,697,124	Other Income	6,339,109	
352,562,920		362,289,330	
<b>EXPENDITURE</b>			
218,483,494	Staff Costs 4	232,214,046	
38,929,141	Supplies & Services	40,117,409	
8,440,607	Transport costs	9,229,403	
6,768,182	Other Administration Costs 5	9,955,584	
3,398,445	Social and Cultural Activities Expenses	3,055,474	
995,007	Grants and Subsidies	999,552	
32,150,000	Contribution to Funds/Provisions 1.06	21,004,091	
23,559,645	Pensions and Gratuities	28,105,890	
332,724,521			344,681,449
19,838,399	<b>Surplus For The Year</b>		<b>17,607,881</b>

## 12.0 CASH FLOW STATEMENT FOR THE YEAR ENDING 31 DECEMBER 2015

2014 Rs		2015 Rs	Rs
	<b>OPERATING ACTIVITIES</b>		
231,192,555	Cash received from Grants-In-Aid	237,576,000	
41,892,861	Cash received from rates and taxes	46,621,933	
33,195,000	Cash received from Fees-8th & 11th Schedules	32,830,740	
32,747,706	Cash received from other sources	31,363,249	
339,028,122		348,391,922	
(76,864,960)	Cash payments to Suppliers/Contractors	(91,857,738)	
(234,066,609)	Cash paid to and on behalf of employees	(231,177,282)	
		(323,035,020)	
28,096,553	<b>Net cash Inflow from Operating Activities</b>		25,356,902
	<b>RETURNS ON INVESTMENT AND SERVICING OF FINANCE</b>		
20,200,623	Interest received on Investment	7,548,732	
20,200,623	<b>Net Cash Inflow from R.O.I and S.O.F</b>		7,548,732
	<b>INVESTING ACTIVITIES</b>		
(64,785,000.00)	Investments	(23,888,840)	
(22,227,605.00)	Payments to increase Capital	(34,968,804)	



	Outlay		
(10,017,275.00)	Payments to increase Long Term Outlay	(6,732,564)	
1,002,580	Receipt from sale of fixed assets	42,650	
(96,027,300)	<b>Net Cash Outflow from Investing Activities</b>		(65,547,558)
	<b>FINANCING ACTIVITIES</b>		
18,315,390	Government Grants Received	23,638,852	
18,315,390	<b>Net Cash Inflow from Financing Activities</b>		23,638,852
(29,414,734)	<b>Net Decrease in Cash and Cash equivalents</b>		(9,003,072)
73,180,682	<b>Cash &amp; Cash Equivalents as at 01 January</b>		43,765,947
<b>43,765,948</b>	<b>Cash &amp; Cash Equivalents as at 31 December</b>		<b>34,762,875</b>

## **NOTES TO THE ACCOUNTS**

### **1.00 ACCOUNTING POLICIES**

**1.01** The Accounts have been prepared on a historical cost

**1.02** Stock has been valued on weighted average cost basis.  
No Depreciation is charged in

**1.03** units.

**1.04** All income and expenditure have been dealt with on the accrual basis.

**1.05** Interest on investments have been accounted for on the accrual basis and credited to the Income and Expenditure Account.

#### **1.06 Pension Obligations:-**

In line with the Local Government Act 2011, our Pension Fund created after PRB 2008, to meet our pension liability as from July 2008 for municipal employees has been transferred to Sicom Ltd in January 2013. During the year 2015 our total contributions representing employer's contributions of 12 % and employee's contributions of 6% amounted to **Rs 26,978,388.64** for Defined

Scheme

and for Defined Contribution Scheme **Rs. 489,**

The market value of the fund as at 31.12.15 stood at Rs 183, 315, 494.27 (computed by Sicom Ltd).

(b) Regarding our pension liability prior to July 2008, no specific fund was set up for same. Following computation of our pension liability prior to July 2008 by Sicom Ltd provisions were made in ; financial years for that purpose. In Financial year 2015, an additional provision of Rs 6,575,000 has been made in the Accounts to meet our pension n.

#### **1.07 Pending Litigation & other obligation- "Mise en Demeure" has been served by the following Companies on the:-**

Mechanisation Company Ltd for non-payment of Rs 429,614.40 together with interest and costs as regards to contract for supply of two tractors and three trailers. The above sum represented liquidated damages applied by the Council for delay in the supply of the tractors & trailers.

As at balance Sheet date the above cases  
not yet. resolved.

### **2.00 FIXED ASSETS**



**CAPITAL OUTLAY**

	<b>Balance '@ 1st January 2015 Rs.</b>	<b>Additions/ Acquisitions Rs.</b>	<b>Disposals / Written off Rs.</b>	<b>Balance '@ 31 December 2015 Rs.</b>
<b>2.01 Capital Outlay Schedule</b>				
Land & Buildings	230,057,351	26,842,422	0	256,899,773
Vehicles	71,190,823	0	1,111,050	70,079,773
Office Equipment, Furniture &	11,798,613	1,005,034	197,649	12,605,998
Computers	19,013,677	92,856	389,693	18,716,840
Plant & Equipments	22,165,830	1,271,986	256,318	23,181,498
Donated Assets	25,990,897	14,193,198		40,184,095
Others	37,609,099	9,603,891		47,212,990
	<b>417,826,288</b>	<b>53,009,387</b>	<b>1,954,709</b>	<b>468,880,965</b>

**NOTES TO THE ACCOUNTS(Ctnd)****2.02 Other Long Term Outlay Schedule**

Roads	122,052,643	-	-	122,052,643
Drains & Bridges	59,411,276	2,759,580.25	-	62,170,856
Street Lighting	12,704,464	10,500,430.00	-	23,204,894
Donated Assets	24,620,368	-	-	24,620,368
Others	576,434	-	-	576,434
	<b>219,365,185</b>	<b>13,260,010</b>	<b>-</b>	<b>232,625,195</b>

**3.00 DEBTORS**

	<b>Gross Rs</b>	<b>Provision Rs</b>	<b>Net Amount Rs</b>
General Rates	35,876,466	10,800,000	25,076,466
Tenants Tax	14,595,706	11,286,000	3,309,706
Car Loan	4,269,463	-	4,269,463
Market & Fairs	13,919,537	1,800,000	12,119,537
Trade Fees	25,269,891	5,300,000	19,969,891
Scavenging Fees	1,027,937	-	1,027,937
Advertisement	239,450	-	239,450
Rent	1,250,865	500,000	750,865
Interest Accrued	15,132,904	-	15,132,904
Others	710,519	-	710,519
	<b>112,292,739</b>	<b>29,686,000</b>	<b>82,606,739</b>

The total amount of Rs 14.6 m for Tenants Tax includes an amount of Rs 6.5m owed by Infinity BPO Ltd which might not be recovered as the company is in liquidation.

A increase in provision for bad debts of Rs 3.34 M has been maintained in the Accounts in year 2015 for other debtors.

**4.00 STAFF COSTS**

	<b>Rs</b>
Salaries & Wages	152,450,163.00
Bonus	14,407,791.00
Travelling	13,014,007.00
Overtime	11,861,685.00
Uniforms	3,694,166.00
Passages	3,894,407.00
Sick Leave	5,095,000.00
Others	27,796,827.00
	<b>232,214,046</b>



**5.00 OTHER ADMINISTRATION COST**

	<i><b>Rs</b></i>
<b>This includes:</b>	
Insurances	424,207.00
Advertising	277,967.00
Overseas Missions	156,931.00
Legal/Court Fees	2,573,000.00
Postages	450,000.00
Allowance to Mayor & Councillors	2,621,863.00
Others	3,451,616.00
	<b><u>9,955,584.00</u></b>



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**REPORT OF THE  
DIRECTOR OF AUDIT**

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**On the Financial Statements  
of the Municipal Council of Quatre Bornes  
for the year ended 31 December 2014**

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**NATIONAL AUDIT OFFICE**

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# NATIONAL AUDIT OFFICE

## **REPORT OF THE DIRECTOR OF AUDIT TO THE COUNCIL OF THE MUNICIPAL COUNCIL OF QUATRE BORNES**

### **Report on the Financial Statements**

I have audited the accompanying financial statements of the Municipal Council of Quatre Bornes, which comprise the balance sheet as at 31 December 2012, and the statement of income and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Local Government Act, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards of Supreme Audit Institutions. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.



### ***Basis for Qualified Opinion***

#### ***Passage Fund***

As of 31 December 2012, the "Passage Fund" figure of Rs 4,140,756, and the "Provision for Passage Liabilities" figure of Rs 3,991,385, accounted separately under "Other Balances", did not represent Passage Benefits due to all eligible employees of the Council as at that date. The liability of the Council in respect of Passage Benefits had not been determined.

Had the actual amount due in respect of Passage Benefits been computed, "Staff Costs", "Passage Fund" and "Other Balances" would have been affected. In the absence of information, it was not possible to quantify those effects.

#### ***General Rates – Rs 29,991,509***

In November 2010, following a survey carried out at Morcellement Ebène, some 25 residential buildings were found occupied. As of December 2013, out of 13 of the 25 cases verified, in one case, General Rate was paid, and in another one on the "Self Assessment" basis. Two other cases were referred to the Valuation Department in February 2013. As for the remaining nine cases, the owners had received a claim for payment of General Rate on their bare land only, and not on their building.

Income from General Rate was being foregone by the Council. In the absence of information, it was not possible to quantify the effects on the "General Rates" figure and "General Fund".

### ***Qualified Opinion***

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Municipal Council of Quatre Bornes as at 31 December 2012, and of its financial performance and its cash flows for the year then ended in accordance with accounting principles generally accepted in Mauritius.

#### ***Emphasis of Matter***

##### ***Other Balances – Rs 61,329,157***

I draw attention to the Item "Other Balances" in the Balance Sheet, which includes a sum of Rs 39 million provided to meet any shortfall for pension liability prior to year 2008. My opinion is not qualified in respect of this matter.

#### ***Other Matter***

##### ***New Football Ground at Palma***



## **Report on Other Legal and Regulatory Requirements**

### ***Management's Responsibility***

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

### ***Auditor's Responsibility***

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects, in compliance with the laws and authorities which govern them. This responsibility includes performing procedures to obtain audit evidence about whether the agency's expenditure and income have been applied to the purposes intended by the legislature. Such procedures include the assessment of the risks of material non-compliance.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Opinion on Compliance**

#### ***Local Government Act***

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Local Government Act.

#### ***Public Procurement Act***

The Municipal Council of Quatre Bornes is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant Regulations. My responsibility is to report on whether the provisions of Part V of the Act regarding the Bidding Process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.



**K.C TSE YUET CHEONG (Mrs)**  
Director of Audit

National Audit Office  
Level 14, Air Mauritius Centre  
**PORT LOUIS**

14 May 2014