

MUNICIPAL COUNCIL OF QUATRE BORNES



ANNUAL REPORT

Financial Year 2013

September 2014

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1.0 Supervising Officer's Statement



Pursuant to section 142 of the Local Government Act 2011, I have the honour to submit the Annual Report 2013 and a copy of the Director of Audit Report for the period 1st January 2012 to 31st December 2012. I am also submitting the unaudited accounts for financial year 2013.

NANDRAJ DAYAL
SUPERVISING OFFICER

1.1 Mayor's Statement



I am pleased to present the Annual Report 2013 which highlights the major achievements of the Council for the year.

We were elected in December 2012 and we have a vision to make Quatre Bornes a modern city with all the necessary amenities where “le bon vivre” is clearly felt.

We want to make a positive impact on the lives of our inhabitants by putting emphasis on service delivery, improvement of basic infrastructures, building, sports and Leisure Complexes etc.

Though we have started with a budget already approved by our predecessor, we have tried, with all the constraints, to make a difference without wasting time and I am sure we have been able to certainly meet a few challenges and improve the quality of service provided to the inhabitants of Quatre Bornes.

As a dedicated team, we have been able to provide 100% inhouse refuse collection service and improve our scavenging vehicle fleet. The food court inaugurated in December 2013 have been set up to house food sellers working along Girofler Avenue which will be open to vehicular traffic very soon.

To be able to meet the challenges facing Local Government we need to put more effort in service delivery and with limited resources, this is a real challenge.

Finally a word of thanks to the Deputy Mayor and all my colleagues Councillors for their unflinching support. Special thanks also go to the Supervising Officer for his guidance and to all Heads of Department, Staff and employees of the Council for their invaluable support and collaboration.

HIS WORSHIP THE MAYOR

MR DANEN DARAJEN BEEMADOO

2.0 Mission, Vision and Value Statement

OUR MISSION

To ensure a timely and quality service delivery to all stakeholders and to improve the quality of life of the citizens of the town.

OUR VISION

To be a living model in partnership and networking with its stakeholders for the highest standards of excellence and an unrivalled quality of life.

OUR CORE VALUES

- **Professionalism:** To be committed to work ethics, confidentiality, impartiality and discipline
- **Service Excellence:** To be committed at every level to provide the highest service excellence
- **Teamwork:** To foster team spirit between all employees, departments and the Council.
- **Integrity:** To be guided by a positive set of attitudes which foster honest and ethical behaviour and work practice.
- **Timeliness:** To be committed to delivering services within the least possible delay

OUR COMMITMENT

To continuously maintain a high standard of service and to be proactive in providing facilities and improve the quality of public services offered and ensure that such services respond to the needs and wishes of the citizens.

3.0 About the Municipal Council of Quatre Bornes

Location: Saint Jean Road Quatre Bornes

Web Site: <http://www.qb.mu>

Email: mcqb@intnet.mu

Fax: 454-6209

Tel: 4548054

Customer Care Centre/ Hotline: 454 9662 - 9.00 hrs to 16.00 hrs

: 5 448 1929- 24 hrs service (Hotline)

The town of Quatre-Bornes was created by an Ordinance which was passed in 1895 but coming into force in 1896. From the time of its creation till 1950, it was governed by a fully nominated Board of Commissioners, consisting of a Chairman and 5 members.

The Town Council Ordinance 1950, democratised the institution of Board by incorporating a provision by which members were to be elected. However it remained a system of nomination with 3 nominated members and 7 elected members.

The Local Government Ordinance of 1962, required that each of the towns including Quatre Bornes would have 12 elected and 4 nominated members.

In 1968, when Mauritius became independent, the Town Council became a Municipality and since then all Councillors have to be elected.

With the promulgation of the Local Government Act 2011, the Municipal Council of Quatre-Bornes is now made up of 15 Councillors (5 wards each electing 3 members).

The town of Quatre-Bornes extends over an area of about 2,122 Ha and it is served by an urban road network of approximately 300 Kilometres which is being extended each year.

Situated in the central part of Mauritius, Quatre-Bornes is easily accessible from the western part southern and Northern part of the island and recently from the eastern part with the construction of the extension of the Verdun - Trianon link Road.

The town which mainly consisted of residential development is now slowly evolving into a highly commercial area with the increasing number of commercial development in Ebene and also in the town centre.

Quatre-Bornes consists of the 'Old Quatre-Bornes' on the one hand which comprise regions like Belle-Rose, Telfair, Drapers, D'Epinay and on the other hand new Quatre-Bornes which started its development in the 1980s in the region of Sodnac. The region of Ebene with the Cybercity form also part of Quatre Bornes

Urban development itself started in the late 1960s when the Trianon Sugar Estate, sold its land properties, and attracted a new social class, nowadays known as the Morcellement St-Jean.

3.1 HISTORICAL DEVELOPMENT OF THE TOWN

The town of Quatre-Bornes, 'City of Flowers'- 'La Ville Des Fleurs' has its history dating back to more than two centuries:

- ❖ In 1740, during French colonization, the cartography of Pierre Guyomar indicated the 'quartiers des Plaines-Wilhems', which depicted Quatre-Bornes as a forest region that was being colonized.
- ❖ In 1764, Joseph Francois Charpentier de Cossigny settled in a region that he named Palma, and in the same period the Governor Antoine Desforges Boucher settled in a region, which he named Bassin.
- ❖ Around 1768-70, the novelist Bernardin de St. Pierre, was inspired to write 'Paul et Virginie', in which mention is made of the Trois Mammelles Mountain, the 'watercress' plants near a river (namely the river Rempart).
- ❖ In 1850: construction of the St-Jean Church.
- ❖ With the introduction of the railway line in 1864, the region of Plaines-Wilhems developed rapidly with the migration of people living in coastal regions to the Plaines Wilhems.
- ❖ In 1870s the cartographer Descubes mentioned the name of Quatre-Bornes for the first time on a map.
- ❖ In 1890, Quatre-Bornes was declared village by proclamation No.49, with effect as from 1877.
- ❖ In 1895, the Ordinance Act 32 stated that the Board of Commissioners would consist of 6 members. Honourable Sir William Newton K.C. became the first president in 1896. Quatre-Bornes was proclaimed Town under a proclamation of the Governor p.i Charles Anthony King Harman, C.M.G.
- ❖ In 1904 was founded the Convent of Quatre-Bornes, which was to become the Loreto convent of Quatre-Bornes, secondary institution for girls.
- ❖ In 1941, the Quatre-Bornes Market was built.
- ❖ In 1954 the Council took the decision to build the 'Cite Beau-Sejour and 'Cite Pere Laval'
- ❖ The 1960s , saw the development of the Morcellement St Jean

- ❖ In 1967, the region of Bassin and Palma were annexed to form part of the town itself by Proclamation No.2, Government Notices, 1967.
- ❖ In the mid-1980s Quatre-Bornes developed at a rapid pace, with the implantation of the George Town Commercial Complex, the Orchard complex, Candos Commercial Complex, which provided shopping facilities, supermarket, cinema, drug stores etc.
- ❖ 1980s - 1990s saw the development of Sodnac region. Sodnac situated on the opposite of Candos Hill was so named in the opposite way of Candos.
- ❖ 9th May 1984: Mr F. Canabady, the then Mayor inaugurated the crossroad at Palma constructed on a plot of land donated to the Municipality by the Jugnauth family.
- ❖ In 1987, the region of La source was annexed to the town of Quatre-Bornes..
- ❖ Other commercial complex were constructed in the 1990's such as Discovery House, Newry Complex, Orbis Court, France Centre, Buswell Centre, Flora Park, Middle town Shopping Centre.
- ❖ Recent developments include the Trianon Shopping Park , the Ebene Cybercity and the Mauritius Commercial Bank Building at St. Jean and several high rise buildings along St Jean Road.

3.2 HOW QUATRE-BORNES WAS ATTRIBUTED ITS NAME

There are four hypothesis to explain the name of Quatre-Bornes :

1. According to a map prepared by Descubes in 1880, Quatre-Bornes has been attributed its name, upon the four boundary stones (Bornes) which delimited the land properties of Palma, Bassin, Trianon and Beau-Sejour. And this hypothesis is the one which is mostly sustained.
 2. Another hypothesis, was instituted by a Mauritian Historian, who said that four boundary stones (Bornes) delimited the three districts, namely Plaines Wilhems, Moka and Riviere Noire.
 3. In November 1761, two land owners namely Mr. Mabile and Mr. Desveaux were having land problems and this case was ultimately known as 'Le cas des Quatre-Bornes'.
- As W.Edward Hart explained in 1921, four boundary stones used to delimit the intersection between the roads crossing Vacoas and Basssin/Palma and La Louise and of the Balisage separating the land property of La Louise and Beau Sejour.
4. Quatre Bornes has been named so, in relation to a 'commune' in France.

3.3 THE COAT OF ARMS- URBS FLORIDA



In 1955 Mr. R. Hein wrote the motto 'URBS Florida' which meant **Quatre-Bornes 'LA VILLE DES FLEURS'**. In the same year Mr. Max Boulle drew the arms of the town at the request of the Board. The arms consisted of the four 'Bornes' and of three flowers.

In 1964, the Municipal Council of Quatre-Bornes willing to pay tribute to Mr. De Candos who gave his name to a hill, a hospital, a road slope (montée Candos), a stadium, and a housing state, decided that the Lys Flower which decorated his arms would be represented on the coat of arms of the town Quatre-Bornes.

3.4 SALIENT FEATURES OF THE TOWN



Ebène Triangle - Cybercity



- Trianon Barracks (most significant material remains of the Indentured Labour System in Mauritius)
According to historical documents, the complex was erected during the second half of the 19th Century



3.5 TWINNING

The Town of Quatre Bornes is twinned with the

1. “Communes de St Benoit” of Reunion Island (since 03rd August 1988)
2. “Communes de Ambalavao” in Madagascar (since 17th 1994)
3. “City of Daqing” Heilongjiang China (since 31ST May 2008)



Daqing Square at St Jean, Quatre Bornes

4. Roles and Functions of Committees

4.1 COUNCIL MEMBERSHIP

Mayor, Deputy Mayor and Councillors

The Municipal Council of Quatre Bornes is composed of 15 elected members from 5 wards. The Mayor and Deputy Mayor are elected by the Council to serve for a period of two years.

1	Mrs D.Rooma MEETOO	MAYOR
2	Mr Danen Darajen BEEMADOO	DEPUTY MAYOR
3	Mr Premanand Parsad BEEDASY	Councillor
4	Mrs Shakuntala BOOLELL	Councillor
5	Miss Marie Alexandra Tania DIOLLE - up to 14.08.2013 – Resigned for professional reasons	Councillor
	Mrs Marie Anne Jennyfer POUNUSAMI (as from 04.09.2013)	Councillor
6	Mr Shankar Tarachand GAYA	Councillor
7	Mr Reza GUNNY	Councillor
8	Mr Maheswarsingh KHEMLOLIVA	Councillor
9	Mrs Marie Claire Vianney MALHERBE-FINNISS	Councillor
10	Mrs Rambha RAMKALAWON	Councillor
11	Mrs Dhanwantree RAMKOOMAR	Councillor
12	Mrs Sookwantree RUCNAJEE	Councillor
13	Mr Guy Emmanuel TROYLUKHO	Councillor
14	Mr Raj GAYA	Councillor
15	Mrs Poonum THYLAM	Councillor

MAYOR - YEAR 2013

- Mrs. Dayamantee Rooma **MEETOO** - 20.12.2012 – 23.12.2013
- Mr. Danen Darajen **BEEMADOO** - 27.12.2013

DEPUTY MAYOR – YEAR 2013

- Mr. Danen Darajen **BEEMADOO** - 20.12.2012 – 20.12.2013
- Mr. Reza **GUNNY** - 27.12.2013

4.2 ADMINISTRATIVE TEAM

ADMINISTRATION DEPARTMENT	<p>Acting Chief Executive Mr R Manna</p> <p>Deputy Chief Executive Mr H. Mohit</p>
FINANCE DEPARTMENT	<p>Financial Controller Mr S. Veerasamy</p> <p>Principal Accountant Mr L.V.G. Charles</p>
PUBLIC INFRASTRUCTURE DEPARTMENT	<p>Head Public Infrastructure Department Mr K. Domah</p> <p>Chief Inspector of Works Mr K.Appadu</p>
PUBLIC HEALTH DEPARTMENT	<p>Chief Health Inspector Mr V.Veerasamy</p> <p>Principal Health Inspector Mr R.Seeneevassen</p>
LAND USE AND PLANNING DEPARTMENT	<p>Head Land Use and Planning Department Mr S Jeetun</p>
WELFARE DEPARTMENT	<p>Chief Welfare Officer Mr C. Jhamna</p> <p>Principal Welfare Officer Mrs G.Sewpal</p>

4.3 SETTING UP OF COMMITTEES

(a) Council Meeting

Chairperson: Her Worship the Mayor

Vice Chairperson: The Deputy Mayor

The Municipal Council is made up of elected councillors from different wards of the Town. The Council is the policy making body of the Municipality. As required under Section 45 of the Local Government Act 2011 the Council meets as often as the business may require and at least every fortnight in the Council Chamber for the formulation of policies and examination of all matters pertaining to the administration of the Town.

(b) Executive Committee

As per Section 48 of the Local Government Act 2011, the Executive Committee is responsible for the determination of applications for Outline Planning Permissions and Building and Land Use Permits and for the approval of the procurement of goods and services exceeding Rs100,000.

- **Period January 2013 to 14th August 2013**

Chairperson: Her Worship the Mayor - Mrs Rooma D. Meetoo

Vice Chairperson: The Deputy Mayor – Mr Danen Darajen Beemadoo

Members: 5 Councillors

1. Councillor Mr Reza Gunny
2. Councillor Mr Raj Gaya
3. Councillor Miss Marie Alexandra Tania Diolle
4. Councillor Mr Maheshwarsing Khemloliva
5. Councillor Mrs Rambha Ramkalawon

- **Period 14th to 28th August 2013**

Chairperson: Her Worship the Mayor - Mrs Rooma D. Meetoo

Vice Chairperson: The Deputy Mayor – Mr Danen Darajen Beemadoo

Members: 4 Councillors

1. Councillor Mr Reza Gunny
2. Councillor Mr Raj Gaya
3. Councillor Mr Maheshwarsing Khemloliva
4. Councillor Mrs Rambha Ramkalawon

One seat vacant following the resignation of Ms Marie Alexandra Tania Diolle

- **Period 28th August to 31st December 2013**

Chairperson: Her Worship the Mayor - Mrs Rooma D. Meetoo

Vice Chairperson: The Deputy Mayor – Mr Danen Darajen Beemadoo

Members: 5 Councillors

1. Councillor Mr Reza Gunny
2. Councillor Mr Raj Gaya
3. Councillor Mr Maheshwarsing Khemloliva
4. Councillor Mrs Marie Claire Vianney Malherbe-Finniss
5. Councillor Mrs Rambha Ramkalawon

(c) Procurement Committee

According to section 160 of the Local Government Act 2011 the procurement of goods and services shall be effected in accordance with the provisions of the Public Procurement Act.

Any procurement of goods and services by a local authority shall be determined by a Procurement Committee composed of:

- (a) The Chief Executive or his Deputy;
- (b) The Financial Controller or his Deputy; and
- (c) One senior officer in charge of a department other than that of the Chief Executive or the Financial Controller, and shall require the approval of the Executive Committee of the Council, where the total value of the procurement exceeds 100,000 rupees, or such amount as may be prescribed.

The Procurement of goods, services and works are carried out in strict compliance with the provisions of the Public Procurement Act 2006 and subsequent directives issued by the Procurement Policy Office.

Bid Evaluation Committees are set up to evaluate bids according to pre-determined evaluation criteria.

(d) Public Infrastructure Committee

- **Members of the Public Infrastructure Committee up to 14.08.2013**

1. Her worship the Mayor- Mrs D.Rooma Meetoo
2. The Deputy Mayor- Mr Danen Darajen BEEMADOO,
3. Councillor Mr Reza Gunny – **Chairperson**
4. Councillor Mr Raj Gaya - **Vice Chairperson**
5. Councillor Miss Marie Alexandra Tania Diolle from January up to 14.08.2013
6. Councillor Mr Shankar Tarachand Gaya
7. Councillor Mr Maheshwarsing Khemloliva
8. Councillor Mrs Dhanwantee Ramkoomar

- **Members of the Public Infrastructure Committee as from 11.10.2013**

1. Her worship the Mayor- Mrs D.Rooma Meetoo
2. The Deputy Mayor- Mr Danen Darajen BEEMADOO,
3. Councillor Mr Reza Gunny – **Chairperson**
4. Councillor Mr Raj Gaya - **Vice Chairperson**
5. Councillor Mr Shankar Tarachand Gaya
6. Councillor Mr Maheshwarsing Khemloliva
7. Councillor Mrs Marie Anne Jennyfer **POUNUSAMI**
8. Councillor Mrs Dhanwantee Ramkoomar

(e)Public Health Committee

- **Members of the Public Health Committee as from 11th October 2013**

1. Mr. Maheswarsingh KHEMLOLIVA, Chairman
2. Mrs Marie Anne Jennyfer POUNUSAMI, Vice - Chairperson
3. Mrs. Dayamantee Rooma MEETOO, Her Worship the Mayor
4. Mr. Premanand Parsad BEEDASY
5. Mrs. Marie Claire Vianney MALHERBE - FINNISS
6. Mr. Raj GAYA
7. Mr. Reza GUNNY
8. Mrs. Poonum THYLAM

(f) Welfare Committee

- **Members of the Welfare Committee**

1. Her worship the Mayor- Mrs D.Rooma Meetoo
2. Councillor Mrs Marie Claire Vianney Malherbe- Finniss - **Chairperson**
3. Councillor Mrs Rambha Ramkalawon - **Vice Chairperson**
4. Councillor Mr Raj Gaya
5. Councillor Mr Reza Gunny.
6. Councillor Mr Maheshwarsing Khemloliva
7. Councillor Mrs Sookwantee Rucnaje
8. Councillor Mr Guy Emmanuel Troylukho

LIST OF COMMITTEES HELD IN YEAR 2013

Council Meeting	27
Executive Committee	52
Permits and Business Monitoring Committee	70
Permits and Business Monitoring Committee (Hearing)	25
Public Health Committee	4
Public Infrastructure Committee	2
Welfare Committee	7
Management Committee	23
Mayor's Meeting	3
Bid Opening Committee	27
Procurement Committee	62
Local Cyclone Committee	1
Ethics Committee	2
Road Safety Committee	3
Safety and Heath Committee	6

5.0 REMUNERATION OF COUNCILLORS

As per the provisions of the Local Government (Remuneration of Councillors) Regulations 2013 effective as from 25th January 2013, monthly remuneration/allowances paid to the Mayor, the Deputy Mayor and Councillors are as follows:

Sn	Councillors as per functions occupied	Monthly remuneration paid to Councillors as per Local Government (Remuneration of Councillors) Regulations 2013 Reviewed after PRB report 2013	Monthly telephone allowance issued as prepaid cards	Monthly transport Allowance
1	Mayor	Rs35,400	Rs2,000	Rs13,000 as petrol allowance
2	Deputy Mayor	Rs17,850	Rs1,500	Rs10.30/km mileage allowance covering from residence to Town Hall (to attend Council and other meetings)
3	Councillors who are members of the Executive Committee	Rs10,980	Rs1,000	
4	Councillors	Rs9,000	Rs500	

6.0 Corporate Governance

Corporate governance is about doing the right things in the right way, whilst ensuring that decisions are taken in a robust and fair manner and in line with existing laws and regulations whilst promoting high standard of transparency.

- **ETHICS AND INTEGRITY**

All employees are aware and are regularly reminded that they should abide to the code of conduct of public officials. There is a strong and viable organisational environment that reinforces and encourages the ethical and responsible conduct of employees which are supported by structures and processes put in place.

- **EFFICIENT INTERNAL AUDIT**

The internal audit function provides a good degree of internal assurance in relation to processes and systems. It ensures the completeness, accuracy and reliability of financial and operational process.

An annual audit programme was worked out at the start of the financial year to cover a wide array of activities of the Council strictly adhering to the relevant guidelines, best practices, regulations and procedures with special focus on inherent risk areas.

- **REPORTING AND DISCLOSURE**

There is regular and informative reporting, both internally and externally, which is a pre-requisite for operational effectiveness. All issues regarding the organization are brought to the attention of the Council in a timely manner and all relevant information is presented in a clear and concise manner.

Financial and non-financial performance and other accountability information are also reported to the Council on a regular basis.

Meetings of the Council are held in public, there is thus a high level of transparency to the public, and compliance with laws and regulations governing the Municipal Council.

- **EFFICIENT INTERNAL CONTROL**

There is an effective internal control system acting on operations which is reflected by an elaborate reporting to enhance transparency and accountability.

- **BUDGETING, FINANCIAL MANAGEMENT PERFORMANCE MEASUREMENT**

The Council has according to the Local Government Act 2011 established an annual Program Based Budgeting process, indicating clearly how the resources allocated will be used thus linking to measurable objectives encouraging a clearer vision, enabling proper forward planning to take place and facilitating the best longer-term use of resources.

To ensure efficient and effective use of resources, relevant financial and non-financial performance measures have been established to measure the Key Performance Indicators (KPIs) which provide a useful management and accountability tool, to ensure and demonstrate the efficient and effective use of resources.

- **EXTERNAL AUDIT**

The accounts of the Council are audited each year by the National Audit Office. Much care is given by Management to follow the recommendations made in the Management Letter, with a view to enhance efficiency and effectiveness.

7.0 TRENDS AND CHALLENGES

Trends

The Municipal Council plans for and provides amongst others several services and facilities to inhabitants of the town. With the available human and financial resources, the Council has tried to the best of its capability to give people better quality and improved services to its inhabitants.

The Council has a team of dedicated experienced and multi-skilled personnel who strive to better the quality of service provided to the public within the available means. There is good internal communication within the organization.

THREATS AND CHALLENGES

Local government is in the front line of service delivery. Citizens have become more and more demanding and necessary resources are required to provide services and facilities to their satisfaction

- **FINANCIAL CONSTRAINT**

The total grant in aid formula does not reflect the real needs of the Council and have to be reviewed to include amongst others:-

- the level and volume of services being provided to the inhabitants;
- proper maintenance of assets put at the disposal of the Council by the NDU or other funding agencies
- the surface of the administrative area
- the commercial base of the area
- good governance rating of the Local Authority
- the real staffing requirements of the Council.
- Adequate human resource planning and budgeting
- Emphasis need to be made more and more on training to enable the human resource of the Council not only to keep abreast with changes but also to increase their knowledge and competence to meet the challenges facing local government.

STRENGTHS

1. The Council is headed by a dedicated team consisting of the Mayor, Deputy Mayor and councillors who takes decision and makes policies for the welfare and betterment of the life of residents of the town.
2. Quatre Bornes is a fast moving and modern town growing mostly in height and there has been in recent years a major increase in commercial development with the setting up of the cyber city at Ebene.
3. Quatre Bornes Market is also well known for its fairs and mostly the haberdashery fairs of Thursdays and Sundays which attracts not only Mauritians but also tourists.

WEAKNESSES

Our weaknesses are mostly related to the lack of staff and finance. With the available financial resources it is difficult to meet the increasing demand for infrastructure and environment maintenance requirements. We have more than 700 new developments in the town every year and this puts additional pressure on our services.

1. Several vacant posts are not being filled thus this may have a negative impact on the services provided to inhabitants.
2. Staff mobility within Councils.
3. Traffic jams more specifically in the morning and afternoon in the town centre

OPPORTUNITIES

1. The town is expanding and is attracting more and more residents and investors.
2. The Ebene Cybercity is located within the township
3. New roads network and more specifically the Terre Rouge Verdun Link road extension has made Quatre Bornes more accessible to both the Northern and Eastern part of the island.
4. Use of framework agreements to minimise procuring cost of certain goods
5. Composting and segregation of waste to reduce load of wastes transported to landfill stations
6. The sewerage works in the town is reaching completion and has thus improve sanitation within the township

THREATS

1. Reduction in the grants provided to the Council by the Central Government.
 2. Proliferation of illegal hawkers in the township
 3. Traffic jams and absence of parking spaces facilities within the township.
 4. Increase of prices which may affect our cost structure. E.g: Increase in fuel price.
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MUNICIPAL COUNCIL OF QUATRE BORNES

PART A: OVERVIEW OF MUNICIPAL COUNCIL OF QUATRE BORNES

1. STRATEGIC NOTE

MAJOR ACHIEVEMENTS 2013

1. Providing 100% in-house refuse collection service
2. Construction of 435 m of drains
3. Waterproofing works AT Nelson Mandela Municipal Complex
4. Construction of Ramp at Palma Municipal Garage
5. Renovation and upgrading of cloakroom at Palma Football Ground
6. Purchase of printers and personal computers
7. Construction and upgrading of Nellan drain and others
8. Purchase of 4 heavy duty digital photocopy machines
9. Supply and installation of CCTV camera at S.M.K.Soonarane Gymnasium-ebene
10. Upliftment of cremation grounds
11. Renovation works at Quatre Bornes Market
12. Construction of ten bus shelters in the region of Belle Rose, Sodnac, Palma etc
13. Embellishment of green spaces
14. Purchase and fixing of street lanterns
15. Construction of roads and lanes
16. Purchase of compactor lorries
17. Purchase of air compressor

2. MAJOR SERVICES PROVIDED

OPERATIONAL AND SERVICE DELIVERY PLAN

There are five programmes under the Programme Based Budget as follows:

1. **Programme 1:** Policy and Management of the Council
2. **Programme 2:** Provision and Maintenance of Community Based Amenities
3. **Programme 3:** Development control within the Council's Area
4. **Programme 4:** Sound and Healthy Conditions in the Council's Area
5. **Programme 5:** Promotion of Sports, Welfare, Education and Cultural Development

PROGRAMME: 1 - POLICY AND MANAGEMENT OF THE COUNCIL

Administration Department

The Administration Department is the nerve centre of the Municipal Council and has as prime responsibility to coordinate activities of the different departments of the Council as well as exercise administrative and financial control with a view to ensuring efficiency, productivity and sound financial management.

Being the secretariat of the Council, the Administration Department implements all decisions taken at Council level. The Chief Executive is the head of the administration and is assisted by one Deputy Chief Executive and two Assistant Chief Executives in the carrying out of his duties.

The Administration Department comprises the following sections:

- The Human Resources Management Section
- Committee Section
- Internal Audit Section
- Information Technology Section
- Registry
- Library Section

MANAGING OUR HUMAN RESOURCES

The Human Resource Management Section plays a vital role in an organisation. A local authority relies on its human resources to ensure the efficient and effective delivery of services to the inhabitants.

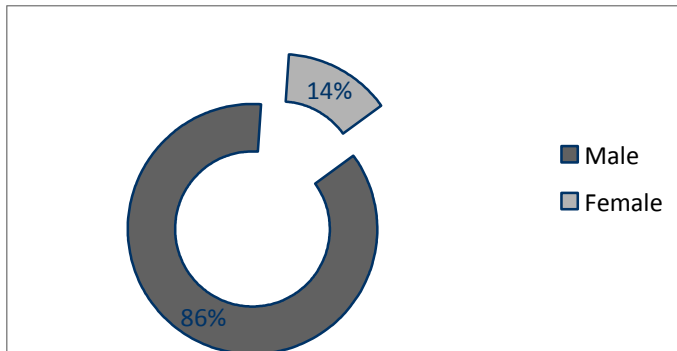
The Human Resource Section also deals amongst others with all industrial relation, staff discipline, appointments and retirement of Council's employees in accordance to the relevant laws as well as regulations in force.

It also caters for the training needs of employees as well as looks into the Health and Safety requirements of different grades of workers during their day-to-day activities as stipulated in the Occupation Safety and Health Act.

Gender

There were- 645 male employees and 105 female employees in post on the establishment of the Council as at December 2013.

Male to female employees on the establishment of the Council



Library Section

The library provides services to the inhabitants of the town at The Simone de Beauvoir library (Town Hall), The SSB Médiathèque at Belle Rose, The Sodnac Branch Library, and six reading points found at Bassin, Berthaud, Résidence Kennedy, Résidence Père Laval and Palma. The services provided to the inhabitants of the town at the Simone de Beauvoir library, SSB Médiathèque and Sodnac Branch Library, are lending services, children collection, reference books, local collection of books, magazines and newspapers, international magazines, internet facilities with print and scanning facilities, and photocopying.

Lending services are free to the inhabitants of the town.

Statistics

Number of new subscribers for 2013: 573

Number of reference users: 24,032

Number of books acquired: 5348

Number of magazines titles: 40

Literary and extramural activities organised in 2013

- **Essay competition** for Form V students from colleges of the town (March 2013) in the context of the National Day Celebrations



- **Painting competition** for children of two categories, aged 8- 9 yrs and 10 -11 yrs (16th March 2013)



- **La Journée de la Francophonie**

L'Heure du Conte pour les enfants,
Concours d'Orthographe (3 catégories d'âge) le samedi 30 mars 2013.



Journée internationale de la Francophonie : Concours d'Orthographe- 30 mars 2013

- **Quiz Competition & Questions pour un Champion:** organised by the Association of Urban Authorities Form IV and LVI: St Esprit College winner of Question pour un champion



Quiz Form IV et LVI –AUA activities (preliminary round) 15 mai 2013 (prize giving)
AND QUESTION POUR UN CHAMPION (prize giving) AUA activities - Collège du Saint Esprit (winner) and Loreto College Quatre Bornes (3rd Prize) -- 6th June 2013



- **ACTIVITÉS SPECIAL VACANCES:** Saturday August 2013
Heure du Conte ; Face Painting ; Atelier d'Illustration et d'Ecriture

- **ACTIVITÉS SPECIAL VACANCES:**



FINANCE DEPARTMENT

The Finance Department is responsible amongst others for:

- the collection of all revenues accruing to the Council and for effecting all payments including salaries to its employees
- effecting all purchases of the Council
- preparing the yearly Estimates and yearly Financial Statements for submission to the Ministry and the Audit Department respectively
- the overall financial administration of the Municipal Council and providing financial advice, financial information and exercises financial control on all financial transactions

There are three sections in the Finance Department:

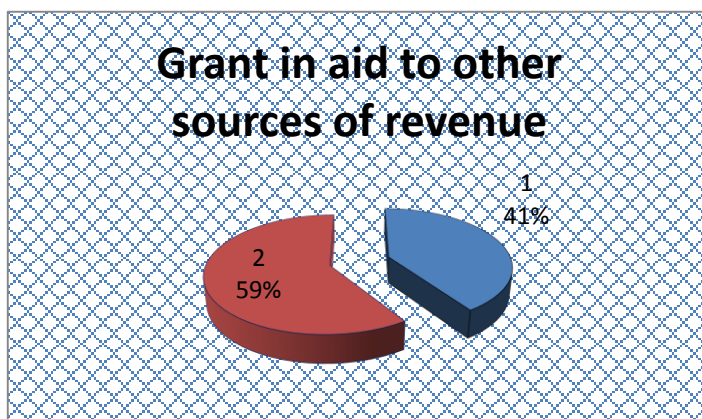
- Establishment - Payroll
- Income
- Expenditure

The activities of the Municipal Council are financed from:

- Grant In Aid
- Own source of revenue

Grant in Aid

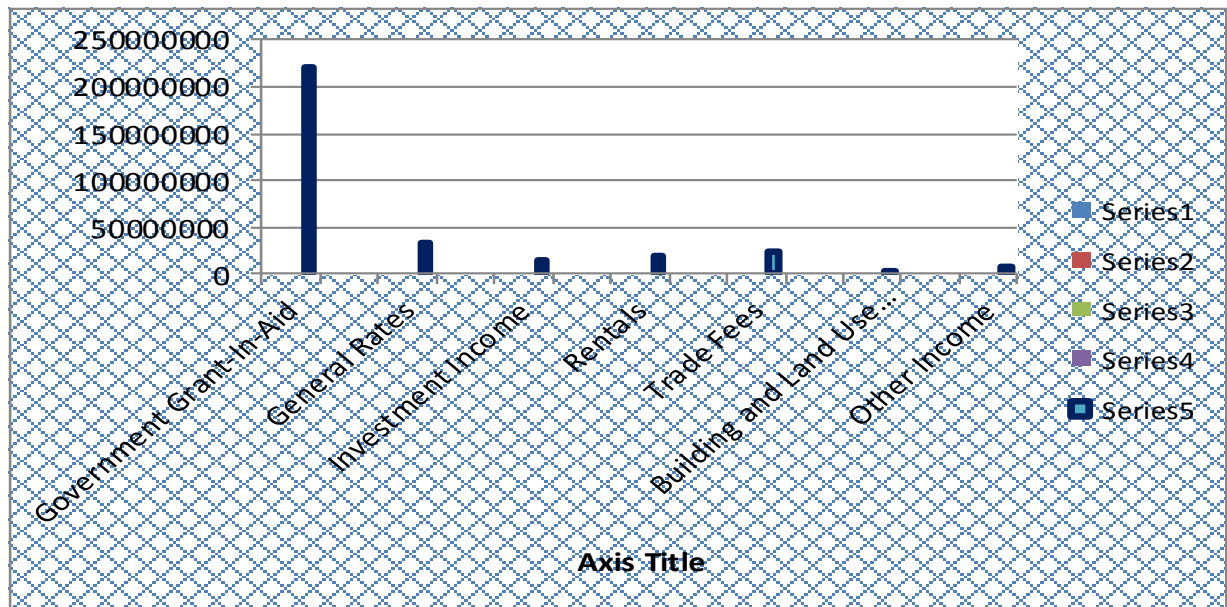
An amount of Rs 219,924,841 has been received as grant in aid from the Government for the year 2013 to meet part of the recurrent expenditure of the Council which represents 59% of the total revenue.



Other Sources of Revenue

The main sources of revenue of the Council come from trade fees from economic operators, General Rate, rentals, fees from markets, fairs and BLP fees.

INCOME FOR YEAR 2013 BY CATEGORY



Classified Trades

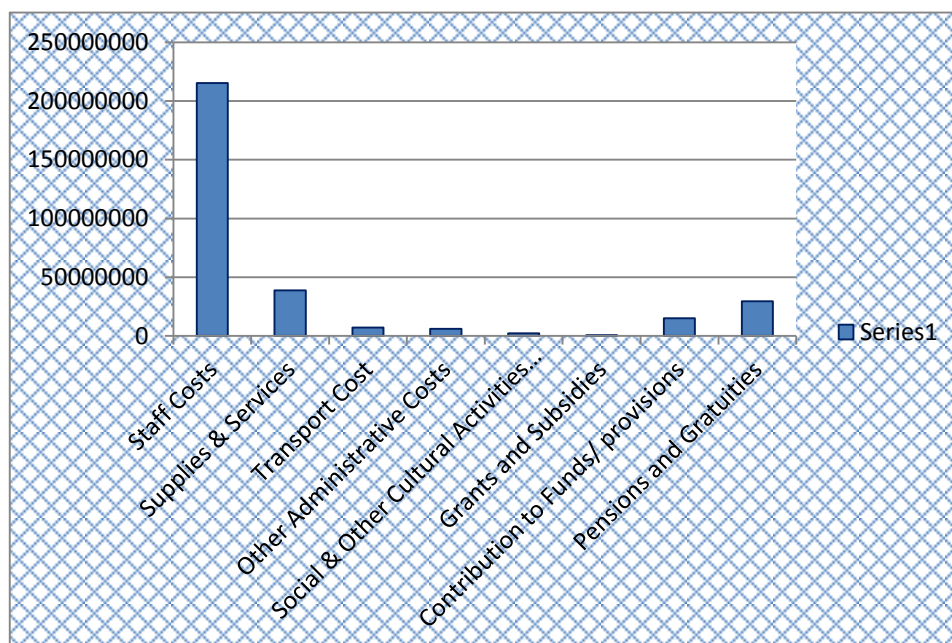
Any person wishing to carry out a classified trade shall

- Register with the Registrar of Companies;
- Apply for a Building and Land Use Permit (where applicable) at the Planning and Land Use Department of Council; and
- Pay the relevant fees to the Council prior to start a commercial activity.

The payment of fees, dues and charges in respect of classified trades shall be due by the 1 January of that year and shall be payable

- within 15 days of the start of a classified trade; and
- thereafter in respect of every subsequent financial year in two equal installments, the first one on or before 31 January and the second on or before 31 July next year ensuing.

A surcharge of 50% shall be leviable on any amount not paid within the period specified above

EXPENDITURE FOR YEAR 2013 BY CATEGORY

Total Recurrent Expenditure 2013 for policy and management of the Council is – Rs 99.2M which represents 35.3% of total Recurrent of Council.

PROGRAMME 2 - PROVISION AND MAINTENANCE OF COMMUNITY-BASED INFRASTRUCTURE AND AMENITIES

The Public Infrastructure Department is mainly responsible amongst others for the following services:

- Construction and Maintenance of Non-Classified Roads
- Construction and Maintenance of drains along Non-Classified Roads
- Fixing and Maintenance of Street Lighting and Traffic Signs
- Construction and maintenance of Green Spaces, Gardens and Playgrounds
- Fixing of Decorations for social, sports and religious activities
- Maintenance of Buildings, Markets, Cemeteries, Traffic Centres
- Design and Manage Building and Civil Engineering Projects undertaken by in-house labour or Contracted services and to ensure adequate maintenance of existing assets. The Head Public Infrastructure Department advise the Council on engineering matters and the implementation and application of the relevant legislations including the Roads Act, the Building Control Act and the Local Government Act.

The total recurrent expenditure for the Public Infrastructure Department amounts to Rs 69.7M which represents 25.2% % of the total recurrent expenditure of the Council for the year 2013.



Promenade Gerard Bruneau



Green Space and Leisure park at Sodnac

PROGRAMME 3 – DEVELOPMENT CONTROL WITHIN COUNCIL'S AREAS

Land Use and Planning Department

The Land Use and Planning Department is responsible for matters pertaining to the development of land within the town of Quatre Bornes in line with provisions of the Local Government Act 2011, Planning Policy Guidance, Outline Planning Scheme and different legislations including the Town & Country Planning Act, the Planning & Development Act 2004 and the Building Control Act.

• STREAMLINING DEVELOPMENT APPLICATIONS

While the number of development applications is going up, processing time is reduced. All the applications were approved within 14 working days as required under the legislation in force

As such the department is responsible for the following:

1. Issue of Building & Land Use Permits for:
 - (i) Construction of walls along public roads
 - (ii) Construction of buildings- residential commercial and Industrial
 - (iii) Causing a material change in the use of a building or land
 - (iv) Excision of a portion of land or subdivision of land among heirs
2. Attending to complaints with regards to development of land
3. Prosecuting cases of unlawful development/construction
4. Making recommendations to the Morcellement Board for Morcellement Permits, to the Land Conversion Committee for Land Conversion Certificates and to the Ministry of Environment for E.I.A Licenses and Preliminary Environmental Reports.

The total recurrent expenditure for the Land Use and Planning Department amounts to Rs 4.5M which represents **1.7%** of the total recurrent expenditure of the Council for year 2013.

• Planning Applications

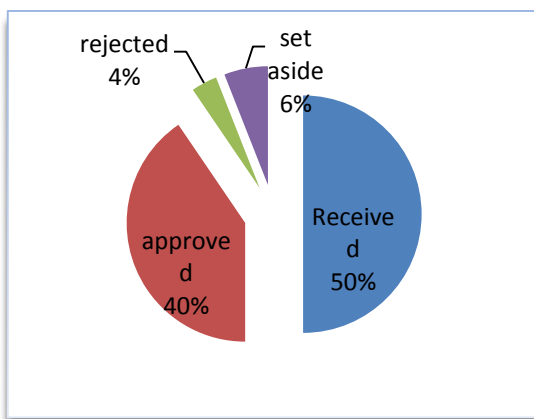
Process of Planning Applications

Planning applications received at the Council in 2013 are as follows:

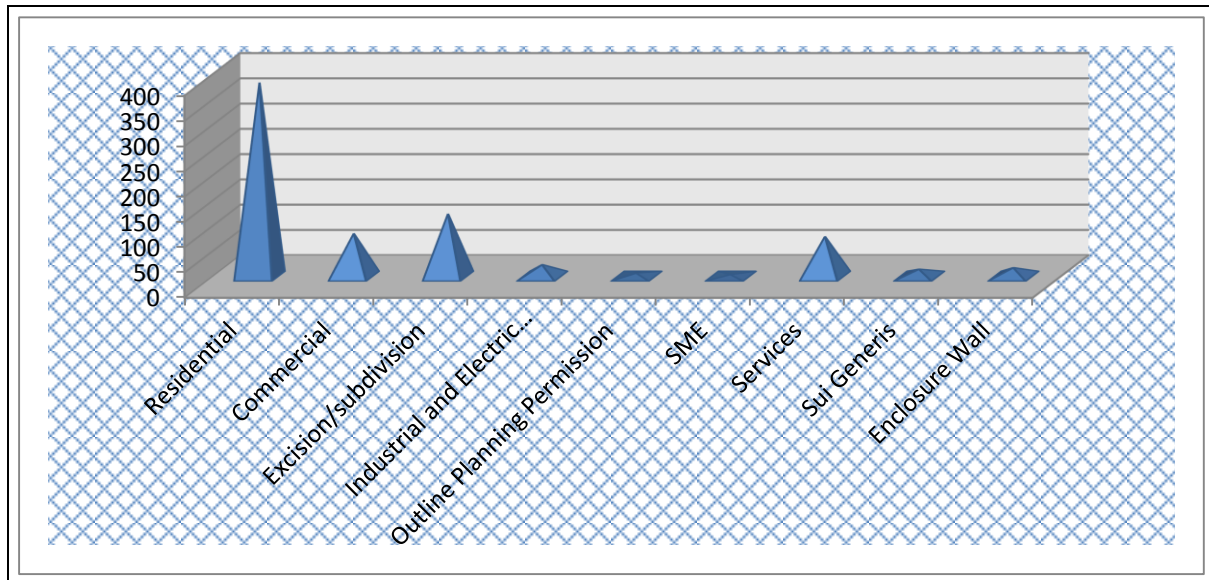
APPLICATIONS	Received	Approved	Rejected	Set Aside
RESIDENTIAL	384	335	6	43
COMMERCIAL	85	65	10	10
EXCISION/SUBDIVISION	124	105	10	8
INDUSTRIAL & ELECTRIC MOTORS	23	7	13	3
OUTLINE PLANNING PERMISSION	6	4	1	1
SMALL AND MEDIUM ENTERPRISE	3	2	1	-
SERVICES	79	55	89	16
SUI GENERIS	14	9	2	2
ENCLOSURE WALL	17	13	1	3
TOTAL	735	595	52	8

List of applications for Building and Land Use Permits approved by category for year 2013

APPLICATIONS FOR BUILDING AND LAND USE PERMIT



APPLICATIONS FOR BUILDING AND USE PERMIT BY CATEGORY



Determination of Applications received for Building and Land Use Permits.

Following issue of Building and Land Use permit regular surveys are carried out.

MAJOR DEVELOPMENT IN THE TOWNSHIP

- Extensive alteration and extension of Trianon Shopping Park, Highway properties, Trianon,
- Construction of residential blocks, Chancery Building and Multi purpose Hall, Indian High Commission, Ebene

PROGRAMME: 4 - SOUND AND HEALTHY CONDITIONS IN THE COUNCIL'S AREA.

Public Health Department

The Public Health Department has the overall responsibility to maintain a clean environment within the administrative area of the Council. This is achieved inter alia through an effective and efficient refuse collection service, cleansing of public places, bare lands, canals and rivers, maintenance of public conveniences and rodent control. The management of cemeteries and markets also forms part of the responsibilities of the Department.

Functions of the Department

The Department has to ensure compliance with all Regulations made by the Council from time to time in accordance with the relevant provisions of the Local Government Act. The main functions of the department are as follows:

- Refuse Collection ;
- Cleaning of Drains and Canals;
- Cleaning of Wastelands;
- Market and Fair;
- Cemetery and Crematoria;
- Control of Rodents;
- Classified Trades;
- Traffic Centres, Bus Terminals and Public Convenience.

The total recurrent expenditure for the Public Health Department for 2013 amounts to Rs 70.3M which represents 25.4% of the total recurrent expenditure of the Council.

REFUSE COLLECTION AND TOWN CLEANSING

Residential and Commercial Refuse

The collection and disposal of residential and commercial refuse is a very essential service which is provided by the Municipal Council to the inhabitants of the town.

The Council provides 100% in-house refuse collection service.

Clean-up Campaign

The Municipal Council refuse collection lorries are put free of charge at the disposal of Non-Governmental Organisation's, associations and "force vive" who wish to carry out a clean-up campaign in the respective localities.

Vehicle Fleet

The Scavenging Service has a fleet of 11 tipper Lorries and 8 compactor lorries.

The Council has developed a plan for replacing most of the tipper lorries by compactors so that a greater volume of waste can be removed and reduce team size. However the use of tipper lorries cannot be eliminated as these lorries will be required for the collection of refuse along narrow roads and for the removal of green and bulky wastes.

Waste data

The wastes collected have been carted away to the Solid Waste Recycling Plant at La Chaumiere, and to la Chaumiere Transfer Station. This consists of a volume of about 15000 **tons** of waste generated per year.

Cleaning of Wastelands

In order to keep a healthy and clean environment the Council has tried as far as is possible to clean wastelands. Notices are served on known owners of bareland requiring them to clear, clean and maintain their bareland and follow up site visits are effected to ensure compliance. In case of non-compliance of notices served contraventions are established.

As regards barelands whose owners are unknown and found within a radius of 100 meters from residential premises a strip of about 10-15 metres is cleaned by municipal labour force.

Market and Fairs

There are four fairs within the administrative area of the Municipal Council of Quatre Bornes for the sale of vegetables, fruits and haberdashery products as follows: -

FAIRS	Number		Days and Hours of operation
	Stalls	Spaces	
Quatre Bornes Haberdashery	253	302	Thursdays & Sundays 06.00 hrs to 18.00 hrs
Quatre Bornes Haberdashery	247	295	Tuesdays & Fridays 06.00 hrs to 18.00 hrs
Quatre Bornes Vegetables	254	285	Wednesdays & Saturdays 06.00 hrs to 18.00 hrs
Doyen Fair - Belle Rose-Vegetables	-	353	Sundays 06.00 to Noon
Doyen Fair - Belle Rose-Haberdashery	-	265	Sundays 06.00 hrs to noon
Quatre Bornes Market	57	-	Mondays to Saturdays from 06.00 hrs to 18.00 hrs and Sundays 06.00 hrs to noon

CONTROL OF RODENTS

Rodent Control

Rodenticides are placed in all market fair premises on a weekly basis. Rodent control is also carried out in Municipal Buildings, Housing Estates and in barelands found near residential areas.

Classified Trades

There are about 4370 economic operators within the township. Regular inspections are carried out by the Health inspectorate to ensure that all economic operators are in possession of a valid trade licence and have paid the appropriate trade fees to carry out their trade activity.

Traffic Centres, Bus Terminals and Public Convenience

Traffic Centres

There are two Traffic Centres within the town namely Jules Koenig Traffic Centre within the town centre used by bus operators. The Council ensures that regular sweeping and cleaning is carried out on a daily basis at the Traffic Centres to provide a clean environment to the public.

Public Toilets

Public toilets are found at the following sites

1. Jules Koenig Traffic Centre
2. Guy Rozemont Public Toilet- Candos
3. Louvet Traffic Centre at Berthaud Avenue
4. Sir William Newton Avenue near Quatre Bornes Market and Food Court.

The public toilets are cleaned by contracted services. Regular visits are carried out by the Health inspectorate to ensure that they are clean at all times.

Hours of operation 06.00 hrs to 19.00 hrs.

INAUGURATION OF FOOD COURT 4th DECEMBER 2013





FETE DES FLEURS- 14 & 15 SEPTEMBER 2013





PROGRAMME 5 - PROMOTION OF SPORTS, WELFARE, EDUCATION AND CULTURAL DEVELOPMENT

WELFARE DEPARTMENT

The Welfare Department is responsible for all matters pertaining to the organisation of welfare, social, recreational, educational, sports and cultural activities decided by the Council for the benefit of the inhabitants of the Municipal Council.

The main objectives of the welfare Department:-

- Every person shall have the opportunity to practise recreational and sports activities regardless of his/her gender, age, disability/ability, socio economic and cultural backgrounds;
- Organisation of Social activity to promote well-being of the population, thus preventing youngsters to be indulged in illicit activities or falling in other social ills;
- Promotion of Sports activity to promote health and fitness of the population;
- The collaboration of stake holders to be sought with a view to promoting social activities and healthy living;
- Organisation of campaigns to combat Gender Based Violence, Drugs and substance abuse, poverty alleviation etc;\
- The total recurrent expenditure for the Welfare & Library Department for 2013 amounts to Rs 33.9M which represents 12.4% of the total recurrent expenditure of the Council.

The following centres are under the care and responsibility of the Welfare Department

4 MUNICIPAL RECEPTION HALLS AT BELLE ROSE, TOWN HALL BUILDING, PAVILLON HALL AND MARIE MAROT ACTIVITY CENTRE
3 KINDERGARTENS AT BASSIN, BELLE ROSE AND RESIDENCE PERE LAVAL
10 SOCIAL HALLS
15 CHILDREN PLAYGROUNDS
5 SPORT COMPLEXES
1 STADIUM- GUY ROZEMONT STADIUM- LA LOUISE
8 FOOTBALL PLAYGROUNDS
5 VOLLEYBALL GROUNDS
7 PETANQUE PITCHES
1 GYMNASIUM
1 ART GALLERY

MARIE MAROT ACTIVITY CENTRE



JAMES BURTY DAVID MUNICIPAL COMPLEX



SMK.SOONARANE MUNICIPAL GYMNASIUM - EBENE GYMNASIUM



CULTURAL PROGRAMME - INDEPENDENCE DAY CELEBRATION - 23 MARCH 2013



INAUGURATION OF LA SOURCE WELLNESS CENTRE





OLLIER WELLNESS CENTRE



PRIZE GIVING CEREMONY DUATHLON



VETERAN FOOTBALL TOURNAMENT



ST JEAN WELLNESS CENTRE



REGISTRATION RELAIS MARATHON INTERNATIONAL 2013



CHRISTMAS CELEBRATION AND DISTRIBUTION OF TOYS- DECEMBER 2013





MUNICIPAL COUNCIL OF QUATRE BORNES

PART B: SERVICES TO BE PROVIDED (OUTPUTS) AND PERFORMANCE INFORMATION

PROGRAMME MCQB 1: POLICY AND MANAGEMENT OF THE COUNCIL

Outcome(s): Improved quality of life of citizens through the provision of services that respond to their needs by exercising sound administrative and financial control.

DELIVERY UNITS	OUTPUTS	PERFORMANCE			
	[Services to be delivered]	Indicators	2013 Target(s)	2014 Target(s)	2015 Target(s)
Chief Executive Department	O1: Council's Policies implemented	P1: Percentage of policy measures actually implemented	90%	90%	90%
	O2: PBB delivery of Council's programmes	P2: Percentage of PBB indicators met	85%	85%	85%
	O3: Attendance to complaints and suggestions	P3: Percentage response to public queries	85%	85%	85%
Finance Department	O4: Revenue estimates for budget formulated carefully to be close to actual	P4: Variance from actual not above	10%	10%	10%
	O:5 Revenue Collection	P5: Percentage reduction in outstanding debt/arrears	10%	10%	10%

PROGRAMME MCQB 4: PROMOTION AND MAINTENANCE OF SOUND AND HEALTHY CONDITIONS IN THE TOWNSHIP

Outcome(s): A salubrious environment in the Council's area through the provision of an efficient refuse collection, regular cleaning and maintenance of public places

DELIVERY UNITS	OUTPUTS	PERFORMANCE			
	[Services to be delivered]	Indicators	2013 Target(s)	2014 Target(s)	2015 Target(s)
Health and Environment Department	O1: Provision of an effective and efficient refuse collection service.	P1 : Frequency of scavenging service to households and commercial places per week			
		(1) Households	Once weekly	Once weekly	Once weekly
		(2) Commercial	Daily	Daily	Daily
	O2: Clean public places (including green space, cemeteries, Traffic centres)	P2: Frequency of cleaning operations carried out:			
		1) Cemeteries, Public toilets and traffic centres	Daily	Daily	Daily
		2) Green spaces and others	Once weekly	Once weekly	Once weekly
	O3: Effective rodent and pest control	P3: Frequency of interventions effected/sites covered			
		(1) Markets/Fairs	Once weekly	Once weekly	Once weekly
		(2) Traffic Centres	Twice Monthly	Twice Monthly	Twice Monthly
	O4: Information/Education and Communication(IEC) Campaigns to local community	P4: No of IEC campaigns organised	Twice yearly	Twice yearly	Twice Yearly

PROGRAMME MCQB 2: PROVISION AND MAINTENANCE OF COMMUNITY INFRASTRUCTURE AND AMENITIES
Outcome(s): Access to modern and well-maintained community infrastructure

DELIVERY UNITS	OUTPUTS	PERFORMANCE			
	[Services to be delivered]	Indicators	2013 Target(s)	2014 Target(s)	2015 Target(s)
Works Department	O1: Construction and Maintenance of Roads	P2: Area of roads constructed & maintained			
		(1) Constructed	2000 m ²	2000 m ²	2000 m ²
		(2) Maintained	16000 m ²	16000 m ²	16000 m ²
	O2: Construction and maintenance of drains	P2: Length of drains constructed & maintained			
		(1) Constructed	3000 m ²	3000 m ²	3000 m ²
		(2) Maintained	1000m/run	1000m/run	1000m/run
	O3: Maintenance and installation of Street lighting points	P3: Number of street lighting points installed & maintained			
		(1) Installed	100 lanterns	100 lanterns	100 lanterns
		(2) Maintained	1600 points	1600 points	1600 points
	O4: Road marking and traffic signs fixed	P7: Length of road marking effected and traffic signs fixed			
		(1) Road marking	13000 m ²	13000 m ²	13000 m ²
		(2) Traffic signs	100 units	100 units	100 units
	O5: Maintenance of Council's assets e.g buildings, sports infrastructure etc	P5: Percentage of maintenance attended	90%	95%	95%
	O6:Key infrastructure projects implemented	P6: Percentage of completion in respect of the construction/upgrading of infrastructure as at 30.06.2012			
		Palma Football Ground	100%		
		Ebene Football Ground	100%		

PROGRAMME MCQB 5: PROMOTION OF SPORTS, WELFARE, EDUCATION AND CULTURAL DEVELOPMENT.

Outcome(s): To provide access to socially oriented and recreational activities.					
DELIVERY UNITS	OUTPUTS	PERFORMANCE			
	[Services to be delivered]	Indicators	2013 Target(s)	2014 Target(s)	2015 Target(s)
Welfare Department / Library Department	O1: National festivities celebrated	P1: Number of cultural shows organised to celebrate national festivities	4	10	10
	O2: Sports activities organised	P2: Number of Sports activities organised	12	25	25
	O3: Provision of educational, IT and literacy and other facilities	P3: Number of persons			
		(1) getting access to facilities being provided by the council	12500	13750	13750
		(2) Number of infants attending preprimary schools	84	90	90

PROGRAMME MCQB 3: MANAGING DEVELOPMENT WITHIN THE COUNCIL'S AREA.

Outcome(s): An harmonious and orderly development within the Council's area.					
DELIVERY UNITS	OUTPUTS	PERFORMANCE			
	[Services to be delivered]	Indicators	2013 Target(s)	2014 Target(s)	2015 Target(s)

Planning Department	O1: Issue of buildings and land use permits	P1: Percentage of applications processed	98%	98%	98%
	O2: Ex post control	P2: Percentage of new trading activities controlled	55%	60%	60%
	O3: Updated cadastre	P3: Percentage of new properties surveyed	60%	60%	60%

III. SUMMARY OF FINANCIAL RESOURCES BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-programmes	2014 Planned Rs	2015 Planned Rs
MCQB 1	Policy and Management of the Council	103,080,202	104,609,622
MCQB 2	Provision and maintenance of community-based infrastructure and amenities	71,828,106	73,176,306
MCQB 3	Development Control within Council's Area	4,649,969	4,693,569
MCQB 4	Sound and Healthy conditions in the Council's area	73,093,761	74,592,381
MCQB 5	Promotion of Sports, Welfare, Education and cultural development	36,432,421	37,365,321
	Total	289,084,459	294,437,199

IV. SUMMARY OF FUNDED POSITIONS BY PROGRAMMES AND SUB-PROGRAMMES

Code	Programmes and Sub-programmes	% Distribution	
		2012	2013
MCQB 1	Policy and Management of the Council	15%	15%
MCQB 2	Provision and maintenance of community-based infrastructure and amenities	24%	24%
MCQB 3	Development Control within Council's Area	2%	2%
MCQB 4	Sound and Healthy conditions in the Council's area	47%	47%
MCQB 5	Promotion of Sports, Welfare, Education and cultural development	12%	12%
	Total Funded Positions	100%	100%

PART C: INPUTS - FINANCIAL RESOURCES**SUMMARY BY ECONOMIC CATEGORIES**

Code	Economic Categories	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	205,802,019	208,898,959
22	Goods & services	61,569,920	63,395,720
26	Grants	557,000	577,000
27	Social Benefits	20,750,000	21,060,000
28	Other expense	205,520	205,520
31	Non-Financial Assets	200,000	300,000
32	Financial Assets	-	-
	Total	289,084,459	294,437,199

SUMMARY FOR YEAR 2013

Code	Programmes	Social Benefits/Gra nt/Other /Expenses Rs	Acquisition of Assets Rs
MCQB 1	Policy and Management of the Council	19,700,020	8,000,000
MCQB 2	Provision and maintenance of community-based infrastructure and amenities	-	3,550,000
MCQB 3	Development Control within Council's Area	-	-
MCQB 4	Sound and Healthy conditions in the Council's area	-	26,500,000
MCQB 5	Promotion of Sports, Welfare, Education and cultural development	602,000	100,000,000
	Total	20,302,020	138,050,000

Programme MCQB 1: Policy and Management of the Council

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	74,616,944	76,124,696	70,715,796	72,960,662	73,923,982
21110	Personal Emoluments	49,452,920	48,496,446	44,894,672	46,471,362	47,027,682
	of which:					
21110001	Basic Salary	26,989,200	26,182,200	24,360,000	24,743,200	24,989,520
21110002	Salary Compensation	2,000,000	1,416,600	-	-	-
21110003	Extra Remuneration	1,640,520	2,160,404	3,652,072	3,652,072	3,652,072
21110004	Allowances	3,423,200	3,437,200	3,782,600	3,826,090	3,836,090
21110006	Sick leave Refund	3,000,000	4,200,000	2,200,000	2,500,000	2,800,000
21110009	End of year bonus	12,400,000	11,100,042	10,900,000	11,750,000	11,750,000
21111	Other staff costs	5,754,024	7,168,944	5,221,124	5,589,300	5,796,300
	of which:					
21111002	Travelling and Transport	2,679,024	2,788,944	2,996,124	2,949,300	2,949,300
21111100	Overtime	750,000	555,000	465,000	580,000	585,000
21111200	Staff Welfare	825,000	825,000	260,000	260,000	262,000
21111300	Passage Benefits	1,500,000	3,000,000	1,500,000	1,800,000	2,000,000
21210	Social Contributions	19,410,000	20,459,306	20,600,000	20,900,000	21,100,000
	of which:					
21210001	Contribution to the "National Savings Fund" / National Pension & Savings Fund etc	2,200,000	2,288,392	2,350,000	2,400,000	2,400,000
21210002	Contribution to Family Protection Scheme	2,300,000	2,366,808	2,450,000	2,500,000	2,500,000
21210003	Contribution to Pension Fund	14,910,000	15,804,106	15,800,000	16,000,000	16,200,000
22	Goods & services	12,088,809	12,326,010	8,830,020	9,219,520	9,485,620
22010	Cost of Utilities	1,114,000	1,114,000	1,054,000	1,029,000	1,029,000
	of which:					
22010002	Telephone	1,114,000	1,114,000	1,054,000	1,029,000	1,029,000
22020	Fuel and Oil	50,000	50,000	40,000	50,000	50,000
22030	Rent	25,000	-	-	-	-
22040	Office Equipment and Furniture	580,000	530,000	263,000	300,000	315,000
	of which:					

22040001	Office Equipment	285,000	265,000	123,000	135,000	140,000
22040002	Office Furniture	295,000	265,000	140,000	165,000	175,000
22050	Office Expenses	850,000	820,000	800,000	825,000	850,000
22060	Maintenance	2,432,010	2,852,010	922,010	1,027,010	1,077,010
	of which:					
22060004	Maintenance- Vehicles & Motorcycles	100,010	100,010	50,010	60,010	75,010
22060005	Maintenance- IT Equipment	2,330,000	2,750,000	870,000	965,000	1,000,000
22060014	Small Plants & Tools	2,000	2,000	2,000	2,000	2,000

Programme MCQB 1: Policy and Management of the Council (continued)

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
22100	Publications & Stationeries	1,635,000	1,570,000	1,278,000	1,340,000	1,356,000
	of which:					
22100003	Printing & Stationery	965,000	1,050,000	873,000	904,000	920,000
22100005	Advertising	550,000	400,000	350,000	375,000	375,000
22100006	Publications	120,000	120,000	55,000	61,000	61,000
22110	Overseas Travel	1,000,000	900,000	600,000	600,000	625,000
22120	Fees	1,625,010	1,675,000	1,275,010	1,325,010	1,360,010
22900	Other Goods & Services	2,777,789	2,815,000	2,598,000	2,723,500	2,823,600
	of which:					
22900031	Entertainment	400,000	300,000	250,000	260,000	270,000
22900035	Social Activities	100,000	80,000	50,000	60,000	65,000
22900038	Insurance	1,415,000	1,415,000	1,550,000	1,600,000	1,650,000
22900039	Hired & Contracted Services	675,000	825,000	600,000	640,000	660,000
22900099	Miscellaneous Expenses	187,789	195,000	148,000	163,500	178,600
27310	Employer Social Benefits	18,800,000	21,838,842	19,500,000	20,700,000	21,000,000
27310002	Gratuities	18,800,000	3,757,942	3,500,000	4,000,000	4,000,000
27310003	Pensions	-	18,080,900	16,000,000	16,700,000	17,000,000
28	Other Expense	30	30	200,020	200,020	200,020
28300	Miscellaneous Other Expenditure	30	30	200,020	200,020	200,020
31	Acquisition of Non-Financial Assets	-	12,000,000	8,000,000	-	-
31112401	Extension of store building in Town Hall yard	-	4,000,000	-	-	-
31112001	Construction of additional floor for office block	-	8,000,000	8,000,000	-	-
32	Acquisition of Financial Assets	-	-	-	-	-
	Loans					
Total		105,505,783	122,289,578	107,245,836	103,080,202	104,609,622

Programme MCQB 2: Provision and maintenance of community-based infrastructure and amenities

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	39,924,328	38,163,548	38,447,862	39,431,106	39,888,306
21110	Personal Emoluments	36,114,744	34,220,272	34,845,862	35,476,706	35,920,906
	of which:					
21110001	Basic Salary	33,428,000	31,062,600	30,530,400	30,983,400	31,425,600
21110002	Salary Compensation	-	-	-	-	-
21110003	Extra Remuneration	1,409,544	1,770,072	2,813,422	2,845,682	2,845,682
21110004	Allowances	1,277,200	1,387,600	1,502,040	1,647,624	1,649,624
21111	Other staff costs	3,809,584	3,943,276	3,602,000	3,954,400	3,967,400
	of which:					
21111002	Travelling and Transport	3,274,584	3,729,276	3,442,000	3,743,900	3,750,900
21111100	Overtime	535,000	214,000	160,000	210,500	216,500
22	Goods & services	35,468,000	32,155,000	30,958,000	32,197,000	32,988,000
22010	Cost of Utilities	16,668,000	16,668,000	18,010,000	18,264,000	18,769,000
	of which:					
22010001	Electricity and Gas Charges	16,500,000	16,500,000	17,900,000	18,125,000	18,625,000
22010002	Telephone	28,000	28,000	10,000	9,000	9,000
22010003	Water Charges	140,000	140,000	100,000	130,000	135,000
22020	Fuel and Oil	5,825,000	4,316,000	5,243,000	5,594,000	5,625,000
		470,000	420,000	450,000	450,000	450,000
22040	Office Equipment and Furniture	100,000	100,000	41,000	67,000	178,000
	of which:					
22040001	Office Equipment	45,000	40,000	16,000	27,000	135,000
22040002	Office Furniture	55,000	60,000	25,000	40,000	43,000
22050	Office Expenses	135,000	115,000	92,000	105,000	110,000
22060	Maintenance	8,865,000	8,031,000	5,142,000	5,643,000	5,726,000
	of which:					
22060001	Maintenance- Building	450,000	450,000	150,000	150,000	150,000
22060002	Maintenance- Other Structures	100,000	50,000	35,000	40,000	40,000
22060003	Maintenance - Plant &					

	Equipment	295,000	152,000	146,000	170,000	180,000
22060004	Maintenance- Vehicles & Motorcycles	2,800,000	2,014,000	1,675,000	1,885,000	1,953,000
22060010	Maintenance of Grounds	900,000	950,000	200,000	200,000	200,000
22060013	Materials	3,650,000	3,865,000	2,670,000	2,825,000	2,825,000
22060014	Small Plants & Tools	320,000	300,000	166,000	253,000	258,000
22060018	Name plates and signs	350,000	250,000	100,000	120,000	120,000
22100	Publications & Stationeries	145,000	115,000	100,000	115,000	115,000
	of which:					
22100003	Printing & Stationery	145,000	115,000	100,000	115,000	115,000

**PROGRAMME MCQB 2: PROVISION AND MAINTENANCE OF COMMUNITY-BASED
INFRASTRUCTURE AND AMENITIES (CONTINUED)**

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
22900	Other Goods & Services	3,730,000	2,810,000	2,330,000	2,409,000	2,465,000
	of which:					
22900038	Insurance	950,000	1,200,000	925,000	950,000	975,000
22900039	Hired & Contracted Services	2,675,000	1,505,000	1,315,000	1,364,000	1,395,000
22900099	Miscellaneous Expenses	105,000	105,000	90,000	95,000	95,000
31	Acquisition of Non- Financial Assets	130,000	5,000,000	3,550,000	200,000	300,000
31112001	Municipal Garage at Palma	-	3,000,000	1,700,000	-	-
31113036	Minor capital projects	-	500,000	350,000	200,000	300,000
3112	Other machinery & equipment	130,000	-	-	-	-
3112299	Mobile Elevator	-	1,500,000	1,500,000	-	-
32	Acquisition of Financial Assets	-	-	-	-	-
	Loans					
Total		75,522,328	75,318,548	72,955,862	71,828,106	73,176,306

PROGRAMME MCQB 3: DEVELOPMENT CONTROL WITHIN COUNCIL'S AREA

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	4,236,048	4,279,164	4,214,264	4,322,969	4,336,569
21110	Personal Emoluments	3,500,448	3,662,724	3,568,664	3,664,569	3,678,169
	of which:					
21110001	Basic Salary	3,307,800	3,456,000	3,302,400	3,381,600	3,395,200
21110002	Salary Compensation	-	-	-	-	-
21110003	Extra Remuneration	87,648	106,224	169,764	169,764	169,764
21110004	Allowances	105,000	100,500	96,500	113,205	113,205
21111	Other staff costs	735,600	616,440	645,600	658,400	658,400
	of which:					
21111002	Travelling and Transport	735,600	586,440	495,600	608,400	608,400
21111100	Overtime	-	30,000	150,000	50,000	50,000
22	Goods & services	327,000	367,000	257,000	327,000	357,000
22010	Cost of Utilities	2,000	2,000	2,000	2,000	2,000
	of which:					
22010001	Electricity and Gas Charges					
22010002	Telephone	2,000	2,000	2,000	2,000	2,000
22040	Office Equipment and Furniture	80,000	80,000	30,000	60,000	90,000
	of which:					
22040001	Office Equipment	50,000	40,000	15,000	30,000	50,000
22040002	Office Furniture	30,000	40,000	15,000	30,000	40,000
22050	Office Expenses	15,000	15,000	8,000	15,000	15,000
22100	Publications & Stationeries	165,000	205,000	180,000	205,000	205,000
	of which:					
22100003	Printing & Stationery	165,000	205,000	180,000	205,000	205,000
22900	Other Goods & Services	65,000	65,000	37,000	45,000	45,000
	of which:					
22900039	Hired & Contracted Services	50,000	50,000	25,000	30,000	30,000
22900099	Miscellaneous Expenses	15,000	15,000	12,000	15,000	15,000

31	Acquisition of Non-Financial Assets	-	-	-	-	-
	Other machinery & equipment					
32	Acquisition of Financial Assets	-	-	-	-	-
	Loans					
Total		4,563,048	4,646,164	4,471,264	4,649,969	4,693,569

PROGRAMME MCQB 4: SOUND AND HEALTHY CONDITIONS IN THE COUNCIL'S AREA

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	57,644,802	56,273,077	63,737,881	65,509,261	66,766,781
21110	Personal Emoluments	47,344,018	44,586,173	53,667,325	54,469,761	55,428,861
	of which:					
21110001	Basic Salary	43,462,600	39,725,800	46,504,200	47,394,000	48,321,600
21110002	Salary Compensation					
21110003	Extra Remuneration	2,307,168	3,109,948	5,162,820	5,163,576	5,195,076
21110004	Allowances	1,574,250	1,750,425	2,000,305	1,912,185	1,912,185
21111	Other staff costs	10,300,784	11,686,904	10,070,556	11,039,500	11,337,920
	of which:					
21111002	Travelling and Transport	3,940,784	5,616,904	4,832,556	5,516,500	5,619,920
21111100	Overtime	6,360,000	6,070,000	5,238,000	5,523,000	5,718,000
22	Goods & services	11,451,500	24,328,500	6,593,300	7,584,500	7,825,600
22010	Cost of Utilities	542,000	638,000	590,000	663,000	694,000
	of which:					
22010001	Electricity and Gas Charges	300,000	358,000	342,000	377,000	397,000
22010002	Telephone	27,000	27,000	20,000	26,000	27,000
22010003	Water Charges	215,000	253,000	228,000	260,000	270,000
22020	Fuel and Oil	1,280,000	1,280,000	1,425,000	1,485,000	1,485,000
22030	Rent	575,000	575,000	575,000	600,000	600,000
22040	Office Equipment and Furniture	114,000	104,000	47,000	71,000	81,000
	of which:					
22040001	Office Equipment	44,000	54,000	22,000	35,000	40,000
22040002	Office Furniture	70,000	50,000	25,000	36,000	41,000
22050	Office Expenses	75,000	105,000	84,800	123,000	125,100
22060	Maintenance	1,605,000	1,731,000	1,073,000	1,430,000	1,508,000

	of which:					
22060001	Maintenance- Building	620,000	655,000	345,000	405,000	445,000
22060012	Materials-Disinfectants	50,000	50,000	55,000	60,000	60,000
22060013	Materials	170,000	176,000	125,000	156,000	164,000
22060014	Small Plants & Tools	465,000	515,000	408,000	622,000	627,000
22060015	Maintenance Cemeteries & Cremation Ground	300,000	335,000	140,000	187,000	212,000
22070	Cleaning Services	105,000	8,150,000	125,000	150,000	150,000
22100	Publications & Stationeries	155,000	125,000	120,000	125,000	125,000
	of which:					
22100003	Printing & Stationery	155,000	125,000	120,000	125,000	125,000

PROGRAMME MCQB 4: SOUND AND HEALTHY CONDITIONS IN THE COUNCIL'S AREA (Continued)

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
22900	Other Goods & Services	7,000,500	11,620,500	2,553,500	2,937,500	3,057,500
	of which:					
22900037	Environmental Activities	600,000	750,000	200,000	210,000	220,000
22900039	Hired & Contracted Services	6,350,000	10,815,000	2,305,000	2,675,000	2,784,000
22900099	Miscellaneous Expenses	50,500	55,500	48,500	52,500	53,500
31	Acquisition of Non-Financial Assets	-	24,000,000	26,500,000	-	-
31113022	Cemetery trois Mammelles	-	21,500,000	21,500,000	-	-
31113028	Mini market at Palma	-	2,500,000	5,000,000	-	-
32	Acquisition of Financial Assets	-	-	-	-	-
	Loans					
Total		69,096,302	104,601,577	96,831,181	73,093,761	74,592,381

PROGRAMME MCQB 5: PROMOTION OF SPORTS, WELFARE, EDUCATION AND CULTURAL DEVELOPMENT

Item No.	Details	2011 Revised Estimates Rs	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
21	Compensation of employees	23,463,140	22,418,150	22,854,402	23,578,021	23,983,321
21110	Personal Emoluments	17,417,590	17,283,926	18,304,854	18,593,421	18,906,221
	of which:					
21110001	Basic Salary	16,272,000	15,935,400	16,412,400	16,741,200	17,039,000
21110002	Salary Compensation	-	-	-	-	-
21110003	Extra Remuneration	653,580	852,516	1,364,624	1,267,756	1,282,756
21110004	Allowances	492,010	496,010	527,830	584,465	584,465
21111	Other staff costs	6,045,550	5,134,224	4,549,548	4,984,600	5,077,100
	of which:					
21111002	Travelling and Transport	1,712,300	1,927,224	1,950,548	2,016,600	2,022,100
21111100	Overtime	4,333,250	3,207,000	2,599,000	2,968,000	3,055,000
22	Goods & services	19,061,700	16,716,900	10,509,700	12,241,900	12,739,500
22010	Cost of Utilities	2,789,900	3,134,200	2,661,100	3,049,100	3,145,000
	of which:					
22010001	Electricity and Gas Charges	1,770,000	2,015,500	1,791,000	2,035,500	2,093,500
22010002	Telephone	429,500	358,500	248,100	260,600	272,500
22010003	Water Charges	408,400	494,200	445,000	528,000	539,000
22010004	Waste Water Charges	182,000	266,000	177,000	225,000	240,000
22020	Fuel and Oil	276,000	283,000	239,000	268,000	287,500
22040	Office Equipment and Furniture	1,131,000	1,331,700	439,200	735,300	824,300
	of which:					
22040001	Office Equipment	774,500	841,500	270,000	427,000	478,000
22040002	Office Furniture	356,500	490,200	169,200	308,300	346,300
22050	Office Expenses	409,800	420,800	368,600	435,500	451,500
22060	Maintenance	1,839,500	1,814,000	1,089,900	1,522,400	1,642,500
	of which:					
22060001	Maintenance- Building	745,000	655,000	437,000	609,000	676,000
22060003	Maintenance - Plant & Equipment / Repairs & Maintenance Equipment	5,000	5,000	4,000	7,000	7,000

22060004	Maintenance- Vehicles & Motorcycles	100,000	125,000	70,000	115,000	115,000
22060005	Maintenance- IT Equipment	18,500	19,500	9,000	21,500	21,500
22060010	Maintenance of Grounds	455,000	505,000	350,000	480,000	508,000
22060013	Materials	512,000	500,500	214,900	283,900	309,000
22060014	Small Plants & Tools	4,000	4,000	5,000	6,000	6,000
22100	Publications & Stationeries	2,006,100	1,824,800	1,224,900	1,561,600	1,608,700
	of which:					
22100003	Printing & Stationery	291,100	286,800	220,900	256,100	263,700
22100004	Books & Periodicals	1,715,000	1,538,000	1,004,000	1,305,500	1,345,000
22120	Fees	850,000	940,000	350,000	350,000	350,000
22900	Other Goods & Services	9,759,400	6,968,400	4,137,000	4,320,000	4,430,000
22900031	Entertainment	45,300	45,400	26,500	34,000	35,000
22900033	Cultural Activities	1,180,000	975,000	550,000	550,000	560,000
22900034	Educational Activities	425,000	190,000	87,000	100,000	107,000
22900035	Social Activities	1,420,000	1,025,000	797,000	832,000	867,000
22900036	Sports Activities	2,630,000	2,051,000	1,172,000	1,181,000	1,181,000
22900039	Hired & Contracted Services	3,816,600	2,507,500	1,368,000	1,472,500	1,522,500
22900099	Miscellaneous Expenses	242,500	174,500	136,500	150,500	157,500
26	Grants	2,022,000	1,515,000	547,000	557,000	577,000
26312012	Grant to Associations	2,022,000	1,515,000	547,000	557,000	577,000
27	Social Benefits	100,000	75,000	50,000	50,000	60,000
27210	Social Assistance Benefits in Kind					
27210002	Social Aid	100,000	75,000	50,000	50,000	60,000
28	Other Expense	4,356	4,356	5,000	5,500	5,500
28300	Miscellaneous Other Expenditure	4,356	4,356	5,000	5,500	5,500
28300002	LA Contribution to Fire Services	4,356	4,356	5,000	5,500	5,500
31	Acquisition of Non-Financial Assets	-	100,000,000	100,000,000	-	-
31112423	Swimming Pool at Ebène	-	100,000,000	100,000,000	-	-
32	Acquisition of Financial Assets	-	-	-	-	-
	Loans					
Total		44,651,196	140,729,406	133,966,102	36,432,421	37,365,321

SUMMARY OF REVENUE

Item No.	Details	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
11	TAXES				
113	Taxes on Property	28,700,000	33,500,000	35,000,000	36,000,000
11310003	General Rates	28,700,000	33,500,000	35,000,000	36,000,000
11310004	Tenant's tax	-	-	-	-
114	Taxes on Goods and Services	21,250,000	22,000,000	22,500,000	22,500,000
11450008	Occasional Trade Fee	-	-	-	-
11450009	Trade Fees	21,250,000	22,000,000	22,500,000	22,500,000
	TOTAL - TAXES	49,950,000	55,500,000	57,500,000	58,500,000
13	GRANTS				
13310001	Grants-in-Aid	206,621,000	164,526,000	164,526,000	166,621,000
13310001	Capital Grants	121,500,000	-	-	-
	TOTAL - GRANTS	328,121,000	164,526,000	164,526,000	166,621,000
14	OTHER REVENUE				
1411	Interest	10,000,000	10,700,000	10,500,000	10,500,000
14110060	Investment Income	10,000,000	10,700,000	10,500,000	10,500,000
		10,000,000	10,700,000	10,500,000	10,500,000
1415	Rent and Royalties				
14150006	Rental of Land and Buildings	6,057,300	7,797,000	8,246,000	8,246,000
1415000601	Sports Complexes, Swimming Pool & Playgrounds	521,000	824,000	828,000	828,000
1415000602	Salle Des fetes & Reception Halls	1,050,000	1,035,000	1,255,000	1,255,000
1415000603	Theatre/Museum/ Gallery etc	50,000	20,000	60,000	60,000
1415000604	Housing Estates	2,358,500	3,800,000	3,850,000	3,850,000

1415000605	Social Halls & Multipurpose Complex	150,000	110,000	160,000	160,000
1415000606	Commercial Buildings	1,927,800	2,008,000	2,093,000	2,093,000
14150007	Rentals -Market and Fairs	43,200	43,800	43,200	43,200
14150008	Rentals -Advertising Panels	198,000	210,000	210,000	210,000
14150010	Rentals - Loan Stores, Bus, etc	168,000	120,000	192,000	192,000
		6,466,500	8,170,800	8,691,200	8,691,200

SUMMARY OF REVENUE (Continued)

Item No.	Details	2012 Estimates Rs	2013 Estimates Rs	2014 Planned Rs	2015 Planned Rs
142	Sale of Goods of Services				
14220063	Entrance Fees	9,696,140	9,730,000	9,730,000	9,730,000
14220065	Advertising Fees	-	-	-	-
14220066	Fees - Right of occupation	5,756,643	5,768,000	5,768,000	5,768,000
14220067	Fees Funeral	890,000	930,000	955,000	955,000
1422006701	Cremation/Inceneration	890,000	930,000	955,000	955,000
14220068	Library Fees	763,000	307,200	318,200	318,200
1422006801	Subscription	377,500	26,000	28,700	28,700
1422006802	Photocopies	24,000	20,800	22,000	22,000
1422006803	Internet Access	250,000	155,000	156,000	156,000
1422006804	Fines	101,500	95,200	99,900	99,900
1422006805	Loss of Books	10,000	10,200	11,600	11,600
14220071	Bus Toll	756,000	756,000	756,000	756,000
14220072	Scavenging fee	2,800,000	2,600,000	2,800,000	2,800,000
1422007201	Trade Refuse	500,000	300,000	500,000	500,000
1422007202	Ad-hoc refuse collection	2,300,000	2,300,000	2,300,000	2,300,000
14220216	Permits	5,200,000	3,800,000	3,625,000	3,625,000
1422021601	BLP Fees	5,000,000	3,700,000	3,500,000	3,500,000
1422021602	Processing fee for BLP	200,000	100,000	125,000	125,000
1422021604	Excavation fees	-	-	-	-
		25,861,783	23,891,200	23,952,200	23,952,200
14299	Miscellaneous Revenue				
14599999	Other Miscellaneous incl. Unidentified Revenues	185,990	396,000	401,000	401,000
	Projects Financed from General Fund	27,000,000	14,500,000	-	-

	Projects Financed from Local Infrastructure Fund	21,500,000	21,500,000	-	-
	Projects Financed from Local Infrastructure Fund and other Capital Grants subject to availability of funds	100,000,000	101,700,000	-	-
	Deficit	-	14,586,245	23,514,059	27,870,829
Total		447,585,273	415,470,245	289,084,459	296,536,229

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BALANCE SHEET as at 31 December 2013

2012		Note	2013	
Rs			Rs	Rs
	FIXED ASSETS			
387,681,579	Capital outlay	2.01	402,698,752	615,186,334
204,464,284	Other Long Term Outlay	2.02	212,487,582	
592,145,863				
	CURRENT ASSETS			
3,868,713	Stocks	1.02	3,604,276	293,189,684
69,205,911	Debtors	3.00	76,948,294	
144,995	Advances		245,832	
329,329,901	Investments		170,992,096	
4,387,742	Cash & Bank Balances		73,180,683	
406,937,262			324,971,181	
	LESS CURRENT LIABILITIES			
11,601,577	Creditors		19,882,331	293,189,684
6,462,067	Income received in advance		3,884,042	
904,325	Sundry Creditors		4,184,909	
5,688,219	Deposits		3,830,215	
24,656,188			31,781,497	
382,281,074	NET CURRENT ASSETS			
974,426,937	TOTAL ASSETS			908,376,018
	FINANCED BY			
809,160,547	General Fund		831,585,669	76,790,349
	PROVISIONS			
4,140,756	Passage Fund		4,140,756	
99,796,477	Pension Fund	6	-	
	OTHER BALANCES			
61,329,157	Other Balances		72,649,593	76,790,349
165,266,390				
974,426,937				908,376,018

MR D. DARAJEN BEEMADOO
MAYOR

MR N. DAYAL
SUPERVISING CHIEF EXECUTIVE

INCOME AND EXPENDITURE ACCOUNT**For the year ending 31 December 2013**

2012		Note	2013	
Rs			Rs	Rs
	INCOME			
212,893,460	Government Grant-In-Aid		219,924,841	
29,991,509	General Rates		32,669,194	
15,159,621	Investment Income	1.05	14,430,585	
20,897,431	Rentals		20,006,186	
22,710,500	Trade Fees	1.04	24,666,941	
-	Taxes		-	
4,511,508	Building and Land Use Permits		2,702,330	
7,454,954	Other Income		7,208,844	
313,618,983				321,608,921
	EXPENDITURE			
174,277,713	Staff Costs	4	215,200,743	
48,664,999	Supplies & Services		38,815,455	
5,931,628	Transport costs		7,213,111	
6,441,161	Other Administration Costs	5	6,079,486	
2,745,908	Social and Cultural Activities Expenses		2,195,903	
1,345,761	Grants and Subsidies		692,264	
21,362,625	Contribution to Funds/Provisions	1.06	15,004,560	
23,152,057	Pensions and Gratuities		29,619,236	
283,921,852				314,820,758
29,697,131	Surplus For The Year			6,788,163

CASH FLOW STATEMENT**For the year ending 31 December 2013**

2012		2013	
Rs		Rs	Rs
OPERATING ACTIVITIES			
212,893,460	Cash received from Grants-In-Aid	219,924,841	
44,922,055	Cash received from rates and taxes	38,282,868	
23,447,925	Cash received from Fees-8th & 11th Schedules	26,862,468	
22,941,208	Cash received from other sources	21,143,715	
304,204,648		306,213,892	
(102,605,688)	Cash payments to Suppliers/Contractors	(84,630,903)	
(171,860,623)	Cash paid to and on behalf of employees	(215,125,082)	
29,738,337	Net cash Inflow from Operating Activities		6,457,907
RETURNS ON INVESTMENT AND SERVICING OF FINANCE			
13,563,386	Interest received on Investment	9,293,894	
-	Interest paid on Loan	-	
13,563,386	Net Cash Inflow from R.O.I and S.O.F		9,293,894
INVESTING ACTIVITIES			
(73,009,102)	Investments	61,000,000	
(31,228,785)	Payments to increase Capital Outlay	(14,498,821)	
	Payments to increase Long Term Outlay		

(19,742,935)		(5,182,541)	
528,181	Receipt from sale of fixed assets	-	
(123,452,640)	Net Cash Outflow from Investing Activities	41,318,638	41,318,638
	FINANCING ACTIVITIES		
20,079,943	Government Grants Received	11,722,501	11,722,501
-	Redemption of Loans	-	
20,079,943	Net Cash Inflow from Financing Activities		11,722,501
(60,070,975)	Net Decrease in Cash and Cash equivalents		68,792,940
64,458,716	Cash & Cash Equivalents as at 01 January		4,387,742
4,387,741	Cash & Cash Equivalents as at 31 December		73,180,682

NOTES TO THE ACCOUNTS**1.00 ACCOUNTING POLICIES**

1.01 The Accounts have been prepared on a historical cost basis.

1.02 Stock has been valued on weighted average cost basis.

1.03 No Depreciation is charged in the Accounts.

1.04 All income and expenditure have been dealt with on the accrual basis.

1.05 Interest on investments have been accounted for on the accrual basis and credited to the Income and Expenditure Account.

1.06 Pension Obligations:-

(a) In line with the Local Government Act 2011, our Pension Fund created after PRB 2008, to meet our pension liability as from July 2008 for municipal employees has been transferred to Sicom Ltd in January 2013. As at date of transfer the fund amounted to Rs 97,987,047.60. During the year 2013 our total contributions, representing employer's contributions 12% and employee's contributions of 6%, amounted to Rs 25,595,375

The market value of the fund as at 31.12.13 stood at Rs 127,676,009 (computed by Sicom Ltd).

(b) Regarding our pension liability prior to July 2008, no specific fund was set up for same. Following the computation of our pension liability prior to July 2008 by Sicom Ltd provisions were made in previous financial years for that purpose.

(c) In Financial year 2013, an additional provision of Rs 7.5 m has been made in the Accounts to meet our pension obligation.

1.07 Pending Litigation- "Mise en Demeure" has been served by the following Companies on the Council:-

(a) Ramlohl Bhooshan for non payment of Rs 412,000 together with interest and Costs as regards to Contract for the Design and Construction of a Multipurpose Gymnasium Complex at Ebene. The above sum represented liquidated damages applied by the Council for delay in completion of the project & defective work by the Contractor.

(b) Mechanisation Company Ltd for non payment of Rs 429,614.40 together with interest and costs as regards to contract for supply of two tractors and three trailers. The above sum represented liquidated damages applied by the Council for delay in the supply of the tractors & trailers.

As at balance Sheet date the above cases were not yet resolved.

**2.00 FIXED ASSETS
CAPITAL OUTLAY**

	Balance '@ 31 December 2012 Rs.	Additions/ Acquisitions Rs.	Disposals / Written off Rs.	Balance '@ 31 December 2013 Rs.
2.01 Capital Outlay Schedule				
Land & Buildings	227,280,231	907,888.74	-	228,188,119.74
	-			
Vehicles	62,168,395	9,951,430.00	-	72,119,825.00
	-			
Office Equipment, Furniture & Fittings	9,926,940	1,349,186.13	-	11,276,126.13
	-			
Computers	18,764,590	389,528.00	-	19,154,118.00
	-			
Plant & Equipments	21,351,600	955,650.00	-	22,307,250.00
	-			
Donated Assets	16,261,000	-	-	16,261,000.00
	-			
Others	31,928,823	1,463,489.10	-	33,392,312.10
	387,681,579	15,017,171.97	-	402,698,750.97

NOTES TO THE ACCOUNTS(Ctnd)
**2.02 Other Long Term Outlay
Schedule**

Roads	119,356,343	1,324,898.49	-	120,681,241
	-			-
Drains & Bridges	50,841,272	5,582,301.26	-	56,423,573
	-			-
Street Lighting	9,069,868	1,116,098.00	-	10,185,966
	-			-
Donated Assets	24,620,367	-	-	24,620,367
	-			-
Others	576,433	-	-	576,433
	204,464,283	8,023,298	-	212,487,581

3.00 DEBTORS

	Gross Rs	Provision Rs	Net Amount Rs
General Rates	24,232,925	9,028,833	15,204,092
Tenants Tax	14,850,260	9,686,961	5,163,299
Car Loan	3,913,657	-	3,913,657
Market & Fairs	14,744,467	1,000,000	13,744,467
Trade Fees	15,972,086	3,561,650	12,410,436
Scavenging Fees	1,528,104	-	1,528,104
Advertisement	-	-	-
Rent	928,740	263,855	664,885
Interest Accrued	14,485,578	-	14,485,578
Others	9,833,776	-	9,833,776
	100,489,593	23,541,299	76,948,294

The total amount of Rs 14.8m for Tenants Tax includes an amount of Rs 6.5m owed by Infinity BPO Ltd which might not be recovered in toto as the company is in liquidation.

A increase in provision for bad debts of Rs 2.4m has been maintained in the Accounts in year 2013 for other debtors.

4.00 STAFF COSTS

	Rs
Salaries & Wages	142,875,719.00
Bonus	11,872,652.00
Travelling	12,595,264.00
Overtime	9,540,382.00
Uniforms	3,051,775.00
Passages	5,600,401.36
Sick Leave	4,804,505.00
Others	24,860,045.00
	215,200,743.36

**5.00 OTHER ADMINISTRATION
COST**

	Rs
This includes:	
Insurances	521,707.00
Advertising	211,372.00
Overseas Missions	362,037.00
Legal/Court Fees	635,848.00
Postages	405,000.00
Allowance to Mayor & Councillors	2,499,665.00
Others	1,443,857.00
	<u>6,079,486.00</u>

ANNUAL REPORT 2013

INTERNAL AUDIT PLAN YEAR 2013

Department	Areas to be audited	Area achieved
INCOME	Daily cash taking	✓
	Local Rate	
	Admission Charge	✓
	Rent	✓
	Income from investment	
	Advertisement & Publicity	
	Renting of municipal assets (halls, gymnasium and other facilities)	
	Licences : Trade Taxi, Lorries Bus Toll Market Fee Building & Land Use Permits Occasional Licences (trade fairs)	✓ ✓
	Income from Internet, Photocopy, Subscription etc.	✓
EXPENDITURE	Current & Capital	✓
	Capital Expenditure	✓
	Payroll	✓
	Stores	✓
	Deposit & Advance	✓
	Procurement of goods, services and works	✓
	Reallocation of Expenditure	
HRMO	Leaves	✓
	Passages Benefit	✓
	Gratuity Pension Computation	✓

No. of reports submitted: 102



**REPORT OF THE
DIRECTOR OF AUDIT**

**On the Financial Statements
of the Municipal Council of Quatre Bornes
for the year ended 31 December 2012**

NATIONAL AUDIT OFFICE



NATIONAL AUDIT OFFICE

REPORT OF THE DIRECTOR OF AUDIT TO THE COUNCIL OF THE MUNICIPAL COUNCIL OF QUATRE BORNES

Report on the Financial Statements

I have audited the accompanying financial statements of the Municipal Council of Quatre Bornes, which comprise the balance sheet as at 31 December 2012, and the statement of income and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory notes.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Local Government Act, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards of Supreme Audit Institutions. Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion***Passage Fund***

As of 31 December 2012, the "Passage Fund" figure of Rs 4,140,756, and the "Provision for Passage Liabilities" figure of Rs 3,991,385, accounted separately under "Other Balances", did not represent Passage Benefits due to all eligible employees of the Council as at that date. The liability of the Council in respect of Passage Benefits had not been determined.

Had the actual amount due in respect of Passage Benefits been computed, "Staff Costs", "Passage Fund" and "Other Balances" would have been affected. In the absence of information, it was not possible to quantify those effects.

General Rates – Rs 29,991,509

In November 2010, following a survey carried out at Morcellement Ebène, some 25 residential buildings were found occupied. As of December 2013, out of 13 of the 25 cases verified, in one case, General Rate was paid, and in another one on the "Self Assessment" basis. Two other cases were referred to the Valuation Department in February 2013. As for the remaining nine cases, the owners had received a claim for payment of General Rate on their bare land only, and not on their building.

Income from General Rate was being foregone by the Council. In the absence of information, it was not possible to quantify the effects on the "General Rates" figure and "General Fund".

Qualified Opinion

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Municipal Council of Quatre Bornes as at 31 December 2012, and of its financial performance and its cash flows for the year then ended in accordance with accounting principles generally accepted in Mauritius.

Emphasis of Matter***Other Balances – Rs 61,329,157***

I draw attention to the Item "Other Balances" in the Balance Sheet, which includes a sum of Rs 39 million provided to meet any shortfall for pension liability prior to year 2008. My opinion is not qualified in respect of this matter.

Other Matter***New Football Ground at Palma***

In August 2009, a contract for the construction of a new football ground at Palma was signed with a private company. As of end of year 2012, some Rs 3.9 million had already been disbursed, and some Rs 160,000 were still due. A site visit was effected in September 2013. It was observed that the football ground was in an abandoned state.

No use has been made of assets on which some Rs 4 million had been spent through absence of proper planning and maintenance of infrastructure.

Report on Other Legal and Regulatory Requirements

Management's Responsibility

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

Auditor's Responsibility

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects, in compliance with the laws and authorities which govern them. This responsibility includes performing procedures to obtain audit evidence about whether the agency's expenditure and income have been applied to the purposes intended by the legislature. Such procedures include the assessment of the risks of material non-compliance.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Opinion on Compliance

Local Government Act

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Local Government Act.

Public Procurement Act

The Municipal Council of Quatre Bornes is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant Regulations. My responsibility is to report on whether the provisions of Part V of the Act regarding the Bidding Process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.



K.C TSE YUET CHEONG (Mrs)
Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
PORT LOUIS

14 May 2014